

STRAFFORD COUNTY
2008 ANNUAL REPORT



of the Commissioners, Treasurer,
Other County Officers and the
Strafford County Delegation
**For the Year Ending
December 31, 2008**

STRAFFORD COUNTY 2008 ANNUAL REPORT

STRAFFORD COUNTY 2008 ANNUAL REPORT

*of the Commissioners, Treasurer,
Other County Officers
and the Strafford County Delegation*

BARRINGTON
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON
NEW DURHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD

**For the Year Ending
December 31, 2008**

STRAFFORD COUNTY 2008 ANNUAL REPORT

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STRAFFORD COUNTY OFFICERS

2007- 2008

COMMISSIONERS

George Maglaras, Chairman* Dover, N.H.

Paul J. Dumont, Vice Chairman* Rochester, N.H.

Ronald R. Chagnon, Vice Chairman* Farmington, N.H.

TREASURER

Pamela J. Arnold* Milton, N.H.

COUNTY ADMINISTRATOR

Raymond F. Bower Lee, N.H.

COUNTY ATTORNEY

Thomas Velardi** Madbury, N.H.

COUNTY SHERIFF

Wayne Estes* Milton, N.H.

REGISTER OF DEEDS

Leo Lessard* Milton, N.H.

REGISTER OF PROBATE

Kimberly S. Quint* Dover, N.H.

JUDGE OF PROBATE

Gary R. Cassavechia Rochester, N.H.

CLERK OF SUPERIOR COURT

Julie Howard Lee, N.H.

NURSING HOME ADMINISTRATOR

Raymond F. Bower Lee, N.H.

CORRECTIONS ADMINISTRATOR

Warren Dowaliby Dover, N.H.

HUMAN SERVICES DIRECTOR

Cheryl A. Moulton Berwick, M.E.

COUNTY PHYSICIANS

Edwin Charle, M.D. Somersworth, N.H.

Patrick Clary, M.D. Somersworth, N.H.

Lawrence Sanders, M.D. Somersworth, N.H.

**Elected Positions*

***Deputy County Attorney Velardi was appointed to complete the term of County Attorney Janice Rundles in January of 2008, upon her resignation.*

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STRAFFORD COUNTY LEGISLATIVE DELEGATION

2007 - 2008

Roger Berube*	Somersworth, N.H.
Deborah Billian	Rochester, N.H.
William Brennan*	Rochester, N.H.
George Brown (deceased)	Rochester, N.H.
Jennifer Brown	Dover, N.H.
Julie Brown	Rochester, N.H.
Larry Brown	Milton, N.H.
Brendon Browne	Dover, N.H.
Rachel Burke*	Farmington, N.H.
James Cyr	Strafford, N.H.
Marlene DeChane, Vice Chairman*	Barrington, N.H.
Baldwin Domingo	Dover, N.H.
Thomas Fargo	Dover, N.H.
Earle Goodwin*	Dover, N.H.
Anne Grassie, Clerk*	Rochester, N.H.
Dana Hilliard	Somersworth, N.H.
Roland P. Hofemann*	Dover, N.H.
Pamela Hubbard*	Rochester, N.H.
Sara Hutz	Dover, N.H.
Naida Kaen	Lee, N.H.
William Knowles*	Dover, N.H.
Shawn Mickelonis	E. Rochester, N.H.
Joe Miller*	Durham, N.H.
Kay Oppenheimer	Strafford, N.H.
Robert Perry	Strafford, N.H.
Deanna Rollo*	Rollinsford, N.H.
Michael Rollo, Chairman*	Rollinsford, N.H.
Emma Rous	Durham, N.H.
Peter Schmidt	Dover, N.H.
Marjorie Smith	Durham, N.H.
Judith Spang	Durham, N.H.
Dale Sprague*	Somersworth, N.H.
Bob Srnec*	Milton, N.H.
Dennis Vachon	Strafford, N.H.
Janet Wall	Madbury, N.H.
Robert Watson*	Rochester, N.H.
Nancy Warren	Rochester, N.H.

**Denotes Executive Committee Member*

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

As 2008 comes to a close, we continue to be focused on the ever-changing economy. This economic downturn is effecting the County's revenues earned for the fourth quarter, as was evidenced by a lower-than-projected revenue amount from the Registry of Deeds (due to the housing downturn) and declining Department of Corrections boarding revenues. These declining revenues, coupled with the tax caps in place in the cities of Dover and Rochester are making budget preparation for 2009 very challenging.

We are encouraged by the successful operations of our Criminal Justice Programming. The Drug Court, Mental Health Court, Academy Program, and Community Corrections continue to operate with record numbers of participants. Without these diversionary programs, our jail would be full of our own inmates, eliminating any opportunity for boarding inmates.

While boarding revenue is down, we still generated \$5,635,502.71 in income for 2008. Since the House of Corrections opened in September of 2004, the County has earned over \$19,950,245 in revenues. We anticipate earning \$5,436,940 in 2009 from boarding inmates for other jurisdictions and that by the end of 2009, we will have earned enough revenue to fund several diversion programs, as well as to pay for the jail. When the new facility was opened, there were approximately 200 inmates from the County; today we have just under 150. This is primarily due to the use of community monitoring programs, which include Community Corrections, the Academy, and the Drug and Mental Health Court programs. We built the jail with the idea that, with boarding revenues, it would pay for itself in a very short time, provide other entities in need of jail space a lower-cost alternative to building new facilities themselves, and also enable us to offset the costs of programs that provide alternatives to incarceration.

In 2008, the Mental Health Court Pilot Program continued to expand to stop the needless incarceration of mentally ill defendants primarily due to their illness. Many criminally accused individuals (pre-trial inmates) languish in our jail awaiting trial for periods of time which exceed normal sentencing parameters. This occurs because there have been limited options provided for the Court system to deal with these people properly. We will continue to correct this with the Mental Health Court Pilot Program.

We are pleased to report that the transition of Durham to the Strafford County Regional Dispatch Center has been operationally very successful. There continues to be some equipment issues within the Town of Durham, but the professional dispatch operation has received high praise from Durham officials.

The biggest public issue that Strafford County faced was the management of the Dispatch Capital Fund. WE are pleased to report that we have taken over the Fund's management to ensure that the taxpayers' dollars are spent for capital purposes, as intended.

We have received the full cooperation from the Chiefs, who have controlled the fund. We are sure that this cooperation will continue as the fund operates under a County-like budget process.

STRAFFORD COUNTY 2008 ANNUAL REPORT

We continue to appreciate the excellent work done by our Strafford County employees. We are truly blessed to have such a dedicated group of individuals in our employ. Their loyalty and dedication help keep costs down and the level of service high.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS

George Maglaras
George Maglaras, Chairman

Paul J. Dumont
Paul J. Dumont, Vice Chairman

Ronald R. Chagnon
Ronald R. Chagnon, Clerk



George Maglaras
Chairman

Paul Dumont
Vice Chairman

Ron Chagnon
Clerk

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE STRAFFORD COUNTY TREASURER

I would like to take this opportunity to extend my personal thanks to everyone that contributes to the operations of the County by serving on a board, a committee, and especially to all the citizens who take time to participate in County government affairs. I thank all the departments for their courtesy and cooperation. I especially wish to thank the Commissioners for their support and insight. We work very closely to ensure that we invest the County's funds safely.

I continue to make a determined effort to visit and network with all the communities in our County and with all the counties in New Hampshire. I have continued to be the Treasurer who is not just in the office, but also out and about in our County.

The County's funds in all accounts continue to be fully protected by collateralized securities held at the Federal Reserve Bank of Boston and by the Federal Deposit Insurance Corporation.

In closing, I wish to reiterate my appreciation to the County Delegation for their support. This cooperative atmosphere allows the best possible service to all the taxpayers of Strafford County.

Respectfully submitted,

Pamela J. Arnold

Pamela J. Arnold
Strafford County Treasurer

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2008 APPROPRIATIONS

<u>JUSTICE & ADMINISTRATION</u>	<u>2008 APPROPRIATION</u>
Administration.....	342,437.00
County Attorney.....	1,097,627.00
Domestic Violence Prosecution Unit.....	466,734.00
Child Advocacy Center (CAC).....	104,367.00
Register of Deeds.....	560,750.00
Sheriff.....	1,282,506.00
Dispatch.....	568,351.00
Medical Examiner.....	16,000.00
J&A Maintenance.....	394,417.00
Human Services.....	9,414,252.00
Court Jester Café.....	81,001.00
Department of Corrections.....	7,837,944.00
Community Corrections.....	682,573.00
Academy Program.....	64,824.00
HOC Laundry.....	38,955.00
Drug Court.....	336,514.00
Jail Industries Program Contracts.....	2.00
Jail Industries Program.....	160,415.00
Cooperative Extension.....	199,613.00
Soil Conservation District.....	73,060.00
Cocheco Valley Humane Society.....	25,000.00
Debt Accounts.....	3,514,175.00
Insurances-J&A.....	3,467,621.00
Community Action Program, Inc.....	95,000.00
Avis Goodwin Community Health Center.....	55,000.00
Southeastern N.H. Service Corp.....	30,000.00
Strafford Nutrition Program (Meals on Wheels).....	74,000.00
Great Bay Center.....	4,500.00
Child Care Association.....	68,000.00
Seacoast Task Force (A Safe Place).....	0.00
Seacoast Hospice.....	18,576.00
Community Partners.....	25,000.00
Your VNA.....	75,000.00
Dover Adult Learning Center.....	34,000.00
Homemakers of Strafford County.....	86,000.00
County Convention.....	9,000.00
Employee Appreciation.....	6,000.00
Tuition Assistance.....	8,000.00
Contingency.....	5,000.00
Capital Expense-J&A & Deeds.....	<u>82,900.00</u>
TOTALS - J&A:.....	31,405,114.00

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2008 APPROPRIATIONS CONTINUED

<u>RIVERSIDE REST HOME</u>	<u>2008 APPROPRIATION</u>
Administration	1,244,597.00
Management Information Systems	574,376.00
Purchasing.....	109,119.00
Dietary	1,783,093.00
Nursing.....	7,332,911.00
Socio-Behavioral Unit	1,191,188.00
Resident Services	89,031.00
Maintenance.....	1,199,453.00
Laundry & Sewing.....	379,762.00
Housekeeping.....	749,330.00
Physician & Pharmacy	202,160.00
Staff Development	154,383.00
Physical Therapy.....	536,864.00
Activities.....	487,802.00
Occupational Therapy	32,069.00
Social Services	311,581.00
Insurances-RRH	4,067,883.00
Capital Expenses-RRH.....	<u>82,819.00</u>
TOTAL OPERATING EXPENDITURES - RRH.....	20,528,421.00
TOTAL OPERATING EXPENDITURES.....	51,933,535.00
REVENUES.....	26,537,708.00
PRIOR YEAR SURPLUS:.....	0.00
AMOUNT TO BE RAISED BY TAXATION:.....	25,395,827.00

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2008 ESTIMATED REVENUES

<u>REVENUES</u>	<u>2008 ESTIMATE</u>
RRH	15,504,616.00
Registry of Deeds	1,025,000.00
Sheriff-Deputy Fees	275,000.00
Leased Office Space	537,160.00
Leased Land	4,892.00
Accounting Service	146,505.00
Bailiff Reimbursement	151,780.00
Registry of Deeds Equipment Fund	57,900.00
Sheriff - Special Details.....	65,000.00
Precision Assembly	0.00
Human Service 6% Grant	331,336.00
Academy Program.....	66,872.00
Jail Income	5,991,420.00
Room & Board-HOC	13,000.00
Laundry Reimburse from RRH.....	140,000.00
Commissary	85,000.00
Community Corrections Fees	140,000.00
Inmate Phone Commissions	160,000.00
U.S. Marshal Transports	300,000.00
Interest Earned	207,500.00
Justice Administration Grant (JAG)	8,797.00
Child Advocacy Center (CAC) Grant	30,000.00
National Children's Alliance	30,000.00
New Hampshire Network	1,000.00
Drug Court Grant	225,000.00
Therapeutic Community Grant.....	19,050.00
PEPP Grant.....	31,000.00
Sewer Grant	2,380.00
Domestic Violence Project Grant	187,500.00
Victim's Assistance Work Release	7,000.00
Correctional Industries	43,000.00
Employee Cont.-Health - J&A	576,000.00
Insurance Refunds	7,000.00
Miscellaneous Income.....	60,000.00
Drug Court Fees	25,000.00
Dispatch Fees	1,000.00
Meal Income-Court Jester Café	81,000.00
Drug Rebate	<u>0.00</u>
TOTALS:.....	26,537,708.00

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2008 FINANCIAL REPORT OF STRAFFORD COUNTY GOVERNMENTAL FUNDS BALANCE SHEET

ASSETS

Cash and Temporary Investments	(46,783.00)
Accounts Receivable and Revenues	1,282,315.00
Due From Other Governments	0.00
Due From Enterprise Funds	27,573,097.00
Due From Other Funds.....	520,480.00
Security Deposit	0.00
Prepaid Expenses.....	<u>3,438.00</u>
 TOTAL ASSETS AND OTHER DEBITS.....	<u>29,332,547.00</u>

LIABILITIES

Revenue Anticipation Note	5,317,210.00
Accounts Payable and Accrued Expenses.....	3,349,312.00
Deferred Revenue	0.00
Due to Other Funds.....	3,615,055.00
Due to Inmates	<u>40,128.00</u>
 TOTAL LIABILITIES:.....	<u>12,321,705.00</u>

FUND BALANCES

Reserved:	
Non-current Receivables	27,573,097.00
Other Purposes.....	34,931.00
Unreserved, reported in:	
General Fund	(10,597,186.00)
Capital Projects Fund	<u>0.00</u>
 TOTAL FUND BALANCES	<u>17,010,842.00</u>
 TOTAL LIABILITIES AND FUND BALANCES	<u>29,332,547.00</u>

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2008 FINANCIAL REPORT OF STRAFFORD COUNTY PROPRIETARY FUND BALANCE SHEET

ASSETS

Current Assets:

Cash and Temporary Investments	1,500.00
Accounts Receivable and Accrued Revenue	2,253,397.00
Due From Other Governments	5,083,586.00
Inventories.....	92,166.00
Prepaid Expenses.....	17,858.00
Total Current Assets.....	<u>7,448,507.00</u>

Non-Current Assets:

Land.....	207,983.00
Buildings and Improvements	7,491,406.00
Equipment and Vehicles.....	3,038,333.00
Less Accumulated Depreciation	<u>(7,518,396.00)</u>
Total Non Current Assets.....	<u>3,219,326.00</u>

TOTAL ASSETS 10,667,834.00

LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Expenses	398,436.00
Due to Other Funds.....	0.00
Bonds Payable, Current Portion.....	<u>223,100.00</u>
Total Current Liabilities.....	<u>621,536.00</u>

Non-Current Liabilities:

Due to Other Funds.....	27,573,097.00
Accrued Compensated Absences	669,890.00
Bonds Payable, non-current portion	<u>615,138.00</u>
Total Non-Current Liabilities	<u>28,858,125.00</u>

TOTAL LIABILITIES..... 29,479,661.00

NET ASSETS

Investment in Capital Assets, Net of Related Debt	2,381,089.00
Unrestricted	<u>(21,192,916.00)</u>

TOTAL NET ASSETS..... (18,811,827.00)

TOTAL LIABILITIES AND NET ASSETS..... 10,667,834.00

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2008 COUNTY TAX APPORTIONMENT

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	8.3081%.....	2,109,906.00
Dover	26.6671%.....	6,772,323.00
Durham	7.5589%.....	1,919,638.00
Farmington	4.6095%.....	1,170,612.00
Lee	4.2033%.....	1,067,472.00
Madbury	1.9996%.....	507,825.00
Middleton	1.7446%.....	443,063.00
Milton	4.1115%.....	1,044,156.00
New Durham	4.0912%.....	1,039,004.00
Rochester	21.3294%.....	5,416,767.00
Rollinsford	2.4837%.....	630,749.00
Somersworth	8.5787%.....	2,178,639.00
Strafford	<u>4.3144%.....</u>	<u>1,095,673.00</u>
Totals:	100.0000%.....	\$25,395,827.00

AUDITORS' RECOMMENDATIONS AND FINDINGS

Year Ended December 31, 2008

Status of Prior Year's Findings (2007): There were no findings in the year 2008. Current Year's Findings: There are no current year findings.

Ron Beaulieu Company, P.C., Certified Public Accountants

2008 Strafford County General Purpose Financial Statements as of December 31, 2008, Together with Auditor's Report Including Single Audit Act

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY

The Office of the Strafford County Attorney is responsible for overseeing the prosecution of all criminal cases in the County. See RSA 7:6 and 7:34 (the County Attorney serves as the Attorney General's representative in Strafford County, for the purpose of "enforc[ing] the criminal laws of the State"). Thus, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in Strafford County (with the exception of murder cases, over which the Attorney General's office has exclusive jurisdiction). This function involves directing and/or reviewing criminal investigations undertaken by local and State Police; presenting evidence before the Grand Jury; researching and responding to motions filed with the Court; attending depositions of witnesses and pretrial motion hearings; preparing witnesses for deposition, hearing, or trial; presenting the State's case at trial; arguing the State's position at the sentencing hearing; and representing the State in various post-conviction proceedings, such as sentence review, motions for new trial, and habeas corpus petitions.

The second responsibility of the County Attorney is to serve as legal counsel for Strafford County. This obligation also has its origin in RSA 7:34. To fulfill this duty, the County Attorney may, upon request of the County Commissioners, represent the County's interest in civil litigation in State and/or Federal Court. Also upon request, the County Attorney will advise County officials on legal matters, and act as a legal resource for the County's legislative delegation, advising its members of the legal implications of proposed legislation.

The County Attorney's office has other duties that are prescribed by statute, including responding to untimely, suspicious, or unattended deaths and ordering that autopsies be performed where appropriate; and initiating proceedings to effectuate the return of fugitives or witnesses to this State or to another State upon its request. In addition, as an elected public official, the County Attorney has a duty to improve the quality of justice and assist in expanding public awareness and understanding of our legal system. The County Attorney meets this responsibility by speaking before civic and public organizations upon request, and by serving on committees and boards devoted to improving the legal system and law enforcement policies and procedures. The County Attorney is also involved in promoting legislation designed to improve the criminal justice system, and/or testifying about legislation that affects law enforcement or victims.

The County Attorney's office has a Victim Assistance Program to help victims and witnesses with the criminal justice process. This program is designed to reduce the confusion and fear that people often experience when they become involved in a criminal case for the first time. The job of the victim/witness assistants is to inform victims about every phase of the criminal prosecution, and to insure that they have input into the disposition of the cases involving them. The Victim Assistance Program in Strafford County is unique in the State in that the director and coordinator of the program are trained in conducting interviews with children and adult victims of physical or sexual abuse or assault. To protect such victims from multiple interviews, and to protect the integrity of the investigations, Strafford County has long followed a protocol requiring that such victims be interviewed only once, on videotape, in the County Attorney's office. This protocol has been successful in protecting victims from being "re-victimized" by the court process. It has also been an invaluable tool in screening cases that should not be prosecuted and laying the groundwork for a successful prosecution in cases that are pursued.

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The Strafford County Attorney has a Chief Investigator on staff, whose primary responsibility is to conduct any follow-up investigation required on felony cases. The Chief Investigator assists the office's prosecutors in trial preparation where necessary, including locating witnesses for trial. The Chief Investigator has also conducted investigations in public integrity cases that have been referred to the County by the Attorney General's office, and for local police departments within the County where there is a conflict that prevents the local agency from undertaking the investigation. In addition, the Investigator has conducted internal investigations for the County at the request of the County Commissioners. The Chief Investigator also coordinates and assists in conducting training programs offered by the County Attorney's office to all law enforcement agencies in the County.

The Strafford County Attorney's office is the only County Attorney's office in the State that has countywide vertical prosecution for all felonies. As soon as a felony arrest is made in the County, the case is handled by the County Attorney's office. There is an Assistant County Attorney available by cell phone at all times to facilitate notification of felony arrests, and/or to consult with police departments on initial charging and bail decisions. Thereafter, the attorneys assigned to the District Courts handle the arraignments and probable cause hearings held there. With the County Attorney's office involved in felony cases earlier in the process, consistency in the handling of these cases has improved, and the flow of cases from District Court to Superior Court has become smoother and speedier.

The County Attorney's office also prosecutes misdemeanor domestic violence cases in the District Courts for all of the County's 14 police departments, and for the State Police. Three attorneys (1 part-time) are assigned to handle these cases and the felony cases while they are in District Court. In addition, there are two victim/witness assistants (and one Americorps volunteer) assigned to assist victims in the domestic violence cases in District Court. In prosecuting the domestic violence cases, the County Attorney's office works as part of a broader Domestic Violence Project for Strafford County, the goal of which is to utilize a multi-disciplinary approach to the problem of domestic violence by all involved agencies, including police departments, the Department of Corrections, Strafford County Community Corrections, A Safe Place, Sexual Assault Support Services, and the Strafford County Family Violence Council. Through federal grant funds, the County Attorney has been able to add a Domestic Violence Investigator to the staff, who assists the prosecutors and local police departments in misdemeanor domestic violence cases in much the same way as the office's Chief Investigator does in felony cases. The DV Investigator has also worked on developing proactive measures aimed at reducing domestic violence in the County by increasing community monitoring. The federal grant also funds the position of Domestic Violence Project Coordinator, whose job is to facilitate communication between Project partners and organize trainings for individuals and organizations involved in the Project. Federal grant funds also have allowed the County to fund projects within the participating communities for videotaping domestic violence crime scenes and victim/witness statements for later use in court, in an effort to improve the quality of prosecutions.

The County Attorney's office is active in advising local officials in many areas of the criminal law. As set forth above, the County Attorney continues a policy of having a prosecutor available 24 hours a day to advise and assist the County's 14 police departments, Troop A of the State Police, and the Drug Task Force on legal issues that arise in the course of their investigations. The Superior Court Victim Assistants are also available 24 hours to consult on sexual assault cases and schedule forensic

STRAFFORD COUNTY 2008 ANNUAL REPORT

interviews of victims. The County Attorney's office continues to offer law enforcement trainings as often as possible for police departments within the County. Domestic Violence trainings are offered at least twice each year.

The County Attorney remains actively involved in the first adult Drug Court in New Hampshire, which has been up and running in Strafford County since approximately 2006. This program represents a cooperative effort between law enforcement, prosecution, defense, treatment professionals, the Court, and the County to take criminal cases that are non-violent and arise from drug addiction out of the regular court system and into a system where treatment and cure of the addiction is the focus. This is part of continuing efforts by many partners in the criminal justice system to reduce incarceration rates without jeopardizing community safety. In the same light, the County Attorney, in conjunction with the Community Corrections Program, Community Partners and the Public Defender's Office, has begun a pilot Mental Health Court Program in the Rochester District Court. It is hoped that this pilot program, which has already graduated one participant, will be adopted in the other courts in Strafford County. In addition, the County Attorney sits on the Rochester District court Mental Health Court team. The Mental Health Court represents another innovative approach to rehabilitating criminal offenders at the least expense to the taxpayer.

The County Attorney's Office is also partnered with a full-time Child Advocacy Center (CAC) for Strafford County. The CAC was officially opened in the Fall of 2006. The CAC provides a separate, child-friendly space where children who are alleged victims of abuse or abusive crimes can be interviewed on videotape by a trained forensic interviewer. Through the efforts of the CAC Coordinator, the CAC is also a meeting place where representatives from the Center's partner agencies (law enforcement, DCYF, medical and mental health treatment providers, etc.), can discuss and monitor cases brought to the CAC to ensure that proper referrals and follow-up are conducted to obtain necessary services for the victim and his/her family, and to make the victim's involvement with the courts less traumatic.

The following tables provide a summary of criminal case activity in 2008. Superior Court statistics were provided courtesy of Julie Howard, the Clerk of the Strafford County Superior Court.

2008 SUMMARY OF SUPERIOR COURT CASE ACTIVITY

<u>Case Type</u>	<u>Entries</u>	<u>Dispositions</u>
Felony	1,003.	1,017.
Misdemeanor	402.	404.
Violation	13.	8.
Other	156.	165.
Re-entries*	<u>1,009.</u>	<u>908.</u>
Totals	2,583.	2,502.

*Re-entries are closed cases in which new litigation has arisen, e.g., probation violations, re-trials following appeals, habeas corpus petitions, or motions for new trial.

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2008 DOMESTIC VIOLENCE UNIT CASE BREAKDOWN

Charges Disposed of in 2008:

Guilty	594.	57%
Not Guilty	20.	2%
Dismissed/Nol Prossed	391.	38%
Other (Diversion, Alternative Sentencing)	<u>37.</u>	3%
Total	1,042.	

Respectfully submitted,

Thomas P. Velardi

Thomas P. Velardi
Strafford County Attorney

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S OFFICE

R.S.A. 104:5 Duties: He by himself or his deputies shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of Crier of the Court.

The Strafford County Sheriff's Office performs civil process service throughout the County, provides prisoner transports and security while in the Courtroom and has a responsibility for transporting Involuntary Emergency Admission (IEA) patients to their appropriate destination.

The Sheriff's Office has a Deputy whose primary responsibility is to investigate and apprehend fugitives from justice; investigate felony capiases, domestic warrants and small claims warrants.

Through federal and state grants, the Sheriff's Office was able to interact with the United States Marshal's Office in the apprehension of federal fugitives related to drug charges, gun charges, sexual offenders and domestic capiases; the NH Department of Safety for Law Enforcement Terrorism Prevention Program; the Department of Justice for Combating Underage Drinking Program and the NH Fish & Game Department for the enforcing of OHRV Wheeled Vehicles.

The Sheriff's Office provides a search and rescue service for Strafford County with the use of the Bloodhound Unit Division. The dedication of this Division is instrumental in developing the potential of finding lost or runaway children and lost or missing elderly people. In addition, the Unit provides assistance to local Law Enforcement Agencies in criminal matters and the apprehension of suspects.

The following is a breakdown of services provided and revenue returned to Strafford County in 2008:

<u>Number of Prisoner Transports (courts/hospitals/etc):</u>	<u>9,110</u>
<u>Number of Civil Process Services:</u>	<u>8,049</u>
Civil Process Revenue Returned to County:	\$ 180,000
Bailiff (AOC) Revenue Received from State:	136,820
Prisoner Security Revenue Received from State:	41,505
Juvenile Transport Revenue Received from State:	3,072
Restitution Revenue Received from State:	480
Prosecutor Revenue Received from five (5) Towns:	57,900
US Marshal's Reimbursement (Guard Security):	34,514
Outside Detail Revenue:	18,755
Witness Fee Revenue:	110
Total Return to Strafford County:	\$ 473,156
Sheriff's Office Operating Budget:	<u>\$1,282,506</u>
Cost to Strafford County Taxpayers:	\$ 809,350

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The Sheriff's Office provides personnel who dispatch for Barrington Police; Durham Police and Fire; Rollinsford Police; Milton Police; Farmington Police, Fire and Ambulance; New Durham Police; Middleton Police, Fire and Ambulance; Strafford Police and Lee Police. Additionally, Strafford County also provides secondary 911 Dispatch back up for the cities of Dover, Somersworth and Rochester.

I would like to thank the residents of Strafford County; the Strafford County Delegation; the Strafford County Commissioners; Raymond Bower, County Administrator and my entire staff at the Strafford County Sheriff's Office and Dispatch Center for their continued assistance and cooperation.

Respectfully Submitted,

Wayne M. Estes

Wayne M. Estes, High Sheriff
Strafford County Sheriff's Office

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS

The Registry of Deeds has had a very difficult year in 2008. First, 312 foreclosures cost people their homes and/or property. That was more than at any other time since the mid 1990's. Second, property values have dropped by 26.4% in this past year, and 46.9% over the past three years. Third, for the first time since 2003, we grossed less than one million dollars in revenues for the County. As we begin the New Year, we find ourselves in the middle of a full blown real estate recession, and I believe this will continue throughout 2009.

As we began our budget deliberations, it is important to point out that we had worked hard to bring the Registry budget in at \$538,357. This made it the smallest Registry budget in four years. We were able to do this by eliminating one and a half positions in the past two years, postponing the repair of books for the next year or two, and the efficiencies brought about from our Web site. With projected income of \$1,025,000, we should still net the County almost one half million dollars in 2009. These funds will help reduce the amount to be raised by taxes.

Even with the downturn in the economy, I expect the Registry will be very busy in this year. We have already seen larger numbers of liens, tax liens and other documents which attach rights to property. We have also approximately one half million pages of records, between 1773 and the 1960's to be added to our Web site.

YEARLY FORECLOSURES 1991 THROUGH 2008

<u>Year</u>	<u>Total Foreclosures</u>
1991	513
1992	391
1993	328
1994	271
1995	159
1996	160
1997	129
1998	87
1999	82
2000	40
2001	35
2002	38
2003	32
2004	31
2005	40
2006	119
2007	229
2008	313

STRAFFORD COUNTY 2008 ANNUAL REPORT

DOCUMENT RECORDING AND TRANSACTIONS

<u>Year</u>	<u>Documents</u>	<u>Year</u>	<u>Documents</u>
1991	16,403	2000	22,356
1992	18,798	2001	28,356
1993	19,139	2002	34,228
1994	19,129	2003	45,458
1995	15,912	2004	34,959
1996	17,827	2005	33,744
1997	19,066	2006	29,624
1998	24,589	2007	24,115
1999	27,792	2008	19,791

REVENUES

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1991	\$ 1,977,391	\$ 463,461	\$ 2,440,852
1992	\$ 1,832,936	\$ 520,341	\$ 2,353,277
1993	\$ 1,674,373	\$ 540,896	\$ 2,215,269
1994	\$ 1,774,715	\$ 515,496	\$ 2,290,211
1995	\$ 1,722,451	\$ 453,342	\$ 2,175,793
1996	\$ 1,792,083	\$ 510,340	\$ 2,302,423
1997	\$ 2,111,521	\$ 542,686	\$ 2,654,207
1998	\$ 2,623,241	\$ 702,036	\$ 3,325,277
1999	\$ 3,945,457	\$ 772,870	\$ 4,718,327
2000	\$ 5,710,249	\$ 827,000	\$ 6,537,249
2001	\$ 6,593,361	\$1,190,535	\$ 7,783,896
2002	\$ 7,393,384	\$1,430,648	\$ 8,824,032
2003	\$ 9,056,575	\$1,967,045	\$11,023,620
2004	\$10,812,548	\$1,694,527	\$12,507,075
2005	\$11,800,503	\$1,720,614	\$13,521,117
2006	\$ 9,896,684	\$ 1,495,355	\$11,392,039
2007	\$ 9,457,638	\$ 1,264,920	\$10,722,558
2008	\$ 6,964,331	\$ 970,010	\$ 7,934,341

The Deeds Office continues to update and modernize its recording systems and to fulfill the requirements of the laws that apply to functions of recording, retrieval, and security of land records within the office. I would like to take this opportunity to thank my staff, the Strafford County Legislative Delegation, the County's Administrative staff, and my fellow County Elected Officials for their support and counsel.

Respectfully submitted,

Leo Lessard

Leo Lessard, Registrar of Deeds
Strafford County Registry of Deeds

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20-bed unit dedicated to caring for people with Alzheimer's disease and related disorders and a twenty-two (22)-bed unit for residents who are challenged by behavior problems. Our facility has an excellent reputation for the care given by our caring, professional staff.

Consistent with Riverside Rest Home's mission, we responded to many community crises in 2008. Riverside staff skillfully assisted with these emergencies by helping with placements with community-based services or in Riverside if necessary. This policy, as authored by the Strafford County Commissioners, offers Riverside Rest Home staff the flexibility to handle a wide range of clients with admission criteria based on "how safe" a citizen is in their current living situation.

Activities held throughout the year included:

- Wii Game System
- Holiday Celebrations with Party and Decorations on each Unit
- New Year's Party
- Super Bowl Party
- Valentine's Day Parties
- Winter Blahs Party
- St. Patrick's Day Party
- Easter Egg Hunt with Staff's Children and Children in Motion Day Care
- Children's Fashion Show with Staff's Children and Children in Motion Day Care
- Participation in Memorial Day and Veterans Day Parades in Rochester
- National Nursing Home Week in May
- Pancake breakfast for staff, residents, and families
- New England Telephone Pioneer Party
- Family Resident Non-Alcoholic Cocktail Party
- Carnival Day of Fun Activities
- Ice Cream Smorgasbord
- Indian Head Resort
- Mohegan Sun Casino
- Visits to State Parks and Beaches
- Concerts on the Commons in Rochester, Prescott Park in Portsmouth, Cocheco Park in Dover
- Rochester Fair trips with 175 residents participating
 - ★ Residents won over 210 ribbons for contest entries
- October Fest
- Halloween Party
- Trick or Treat with Children in Motion Day Care and Staff's Children
- Christmas Fair & Bake Sale
- Church services twice a week; Bible study once a week
- Eucharistic Ministerial Distribution involving training program adopted by NH Diocese of Manchester
- Trips to Rockingham Park and Seabrook Greyhound Races
- Fishing trips
- Theater and Movie Matinee trips
- Boat Trips
- Ice Cream Trip
- Canobie Lake Trip
- Funtown Trip
- Christmas Tree Shop Trips
- Baseball Games
- Resident Council and Dietary subcommittee meetings
- Morning Coffees and Afternoon Teas
- Small group activities
- Men's & Ladies Groups
- Makeovers and manicures
- Planting vegetable & flower gardens
- Sewing and art group
- Social Club
- Breakfast Club

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- French Group
- Red Hat Group
- Newspaper Group
- Woodworking, Ceramics, Flower Arranging, and General Craft Classes
- Exercise Groups
- Computer Classes
- Word, Card and Board Games
- One-on-One Activities with Residents & Staff
- Individuals Programs to Visit and Socialize with Family and Friends in the community
 - ★ Family/friends weddings, funerals, parties, camp, etc.
- Pet Therapy on all Units
- Clothing Show
- Mentoring Programs at Mastway School
- Weekly Programs with Children in Motion Day Care for Residents and children
- 30% of Residents Voted in Election—highest percentage of participation in many years
- Special Events at County Cities and Towns
- Programs provided by the Elks and Emblem and Victory Clubs
- Karaoke
- Live Entertainment
- Shopping trips
- Dinners out to restaurants
- Many, many other activities on a daily and evening basis, seven days a week
- Veteran's Group
- Special Small Groups
- One-on-One Activities
- Barbecues
- Strawberry Festival
- Apple Crisp Day
- Spring Fling
- Music Therapy Unit 1A and Unit 5
- E-Mail Family and Friends
- Young Seniors Group for Age 55 and Younger
- Host Flag Retirement Ceremony
- Bowling
- Billiards
- Attend Flag Day ceremonies
- Make cards for troops in Iraq
- Greet arriving and departing Troops, Iraq and Afghanistan at Pease AFB
- Gardening Club
- Photography Club
- Free Membership for our Veteran's in the VFW.
- VFW Bingo Games.
- Trips to Seacoast Bingo
- 9/11 Make and Deliver Breakfast items to local Fire Stations and Police Departments

In 2009, we will look forward to the continued challenges associated with the State Medicaid inspections. The 2008 inspection continued to focus on new enforcement rules related to updated regulations regarding activities. RRH staff has worked hard to prepare for these regulatory challenges.

We continue to be very pleased with our relationship with our hospice providers. Approximately 90% of RRH residents who die at the facility receive the benefits of this excellent program. Hospice employees assist RRH staff in managing resident end-of-life care and preparing families for the challenges associated with losing a loved one.

STRAFFORD COUNTY 2008 ANNUAL REPORT

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, Tracy DiCicco, Director of Nursing, Daralyn Stewart, RN, Director of Staff Education and Infection Control, and Pam Doyle, Assistant Director of Nursing, all who have been very supportive during my tenure at Riverside. I would also like to thank the Strafford County Commissioners for providing guidance, direction, and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,

Raymond F. Bower

Raymond F. Bower, Administrator
Riverside Rest Home

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

The year of 2008 was our fourth full year of operating the new jail. Revenue from inmate boarders for the year was \$5,619,025.06, an increase of 13% from last year. Our average daily population increased from 353 in 2007 to 400 in 2008, primarily due to the increase in boarders. Our highest population for the year was 440, and the least was 361. Statistics for recent legislative inquiry showed a snapshot of our population for 2008 as follows: Percentage of County inmates sentenced: 26%, County pre-trial: 15%, Boarders: 59%. The average length of stay for County inmates increased from 31.4 to 33.2 days. We booked 4,362 persons, including protective custody holds. We conducted 1,842 video arraignments, for an increase of 72%.

I am again pleased to announce that all Strafford County Correctional Officers completed the required annual 30 hours of training necessary to maintain their certification. We had previously required 40 hours of training; however with budget concerns, we only required the 30 hours which is the minimum standard for certification. This reduction of 10 hours per certified officer saves the County over \$10,000. Training was accomplished to get State certifications for Officer Hebert, CPR instructor, Lt. Pelkie and Sgt. Brackett, Physical Fitness Test Examiners, and Officers Dore and Boucher, Self Defense Instructors. We hired 16 Correctional Officers, including one who transferred from civilian employee to Correctional Officer. Two staff retired: Officer Carl Elliott and Lt. Dana Cullen. We hired a new part time Chaplin, Bob Irvin. Officer Chapple became a Field Training Officer. Jake Collins was promoted to Programs Administrator. Eleven (11) Correctional Officers gained their certification by passing the 120 hour training sponsored by the New Hampshire Association of Counties during the two Correctional Academies this year.

Five hundred and seventy (570) persons toured our facility in 2008. Tours included high schools from Dover, Rochester, Durham, Portsmouth, Farmington, McIntosh College, and UNH. New Hampshire State Prison staff toured the facility, as well as Leadership Seacoast, Grafton County Representatives, Rochester District Court Clerk, Riverside Rest Home staff, and the Carroll County Attorney.

This year several innovative programs were begun: Money can be deposited into inmate accounts via the Internet and onsite with the 24 hour Reverse ATM machine, which accepts credit cards, as well as cash. We are also using digital technology to record inmate disciplinary hearings, of which there were 647 during 2008. We started renovating a portion of the Annex for the planned transitional housing that is expected to be in place in 2009.

New Hampshire State Prison personnel conducted a Prison Rape Elimination Act survey of County inmates. This was done in cooperation with their efforts to survey their own inmates. The U.S. Department of Homeland Security, Immigration and Customs Enforcement Office of Detention and Removal completed an extensive audit of our operations as part of the interagency contract which was signed this year; the audit lasted three days and was conducted by a team of three inspectors. We are very pleased with the results of these undertakings.

I am proud to announce that we had our Fifth Employee Recognition Banquet for department personnel this year. The awards for 2008 were as follows:

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Employee of the Year Award: Officer Michael Landry
Community Service Award: Road Crew Assistant Supervisor Paul Giampa
Supervisor of the Year Award: Sgt. Chris Brackett
Officer of the Year 1st Shift: Officer Jeffrey Lynn
Officer of the Year 2nd Shift: Officer Leonard Nadeau
Officer of the Year 3rd Shift: Officer Bill Bryant
Administration Employees of the Year: Officer Ann Fournier and Krista Shevenell
Medical Department Employee of the Year: Brenda Pallazzo, R.N.
Community Corrections Employee of Year: Officer Will Britton
Community Corrections Supervisor of the Year: Carrie Lover
Food Services Employee of the Year: Peter Donnolly
Rookie of the Year: Officer Gary Rogers
Life-Saving Award: Officer James Paice and Officer Jan Williams
Humanitarian Award: Sgt. Laura Noseworthy
Innovation Award: Sgt. Edward McGowen

As 2009 begins, we will continue to provide excellent services at a minimal cost. With a more stable work force, at least partially due to the challenging economic climate, we will not spend resources on new officers who leave after a short period of time. Another benefit is that while staff gains experience, they become more skillful in dealing with the complications of running a jail. This helps to keep costs down because waste is eliminated by the trial and error of situational management. Our programs have also been successful in maintaining high attendance with little change in what is available. That inmates continue to attend throughout the years shows that what we offer meets the needs of many varied individuals, as also reflected by the courts ordering such programs as domestic violence, anger management and the therapeutic community drug & alcohol treatment program. The next year will bring more discharge planning options in the form of a transitional housing area for inmates released who have nowhere to go. Again, Strafford County is on the cutting edge of corrections.

Regarding innovative programs at the House of Corrections, there is no other New Hampshire County jail facility that has a therapeutic community for drug treatment, a family reception center to help encourage family visits, a certified jail industry program to learn job skills and earn money for release, and/or a four hour pass program for sentenced inmates to promote in-home involvement. These and many other behind the scenes efforts make this facility a special place to work.

It takes special people to accomplish this forward-thinking activity. I am in awe of how the staff continues to perform under the pressures and stresses of overseeing 400 inmates who do not want to be here. It is amazing how they stay cheerful, and are consistently professional, yet compassionate as they enforce the rules and manage the inmates. Working all shifts, responding to emergencies at any time, having to work overtime, dealing with aggression, these are parts of their routine. As proud as I am of this facility's accomplishments, it is the staff that are the ones that do all those little things every day that are the real reason we are able to do what we do so well. I thank them for their consistent excellence. The visionaries in all this are the Strafford County Commissioners. I want to thank them for their support and let them know that I appreciate their attentiveness to me and the staff very much. The County Administrator, Ray Bower, has been tirelessly involved in helping us

STRAFFORD COUNTY 2008 ANNUAL REPORT

achieve our goals. I thank him for the many hours of dedication he gives to make sure that we get what we need in order to achieve our goals.

I look forward to the challenges and rewards of the coming year which are part of helping the less fortunate benefit from our many accomplishments.

Respectively Submitted,

Warren Dowaliby

Warren Dowaliby, Superintendent

2008 PROGRAM END OF YEAR REPORT

Educational Programs

Education: GED preparation and Adult Basic Education. Dover Adult Learning Center provided GED and Adult Educational classes four days each week, for a total of 17 instructional hours per week.

Special Education: Special Education was offered at SCDOC. Coded students are referred to a tutor who contracts with the local school districts to provide services to incarcerated special education students.

Volunteer Tutors: 3 volunteer tutors worked in the facility in 2008, providing a combined average of approximately 12 tutoring hours a week.

GED Exam: 59 inmates were administered the GED exam. 45 passed the exam and 9 did not pass. 5 inmates completed a partial exam.

Therapeutic Community Program/Women’s Recovery Program: The table below illustrates the 2008 outcomes of these programs:

Amount of Services	
Number of days of residential treatment provided:	365
Previously funded RSAT beds continued during grant cycle:	32
New treatment beds added with RSAT grant funds during this grant cycle:	0
Treatment beds funded through other sources, but enhanced with RSAT-funded services:	32
Average length of stay in the residential program in days:	93
Total number of offenders entering an RSAT-funded treatment program:	156
Recidivism and Drug Use	
Of the offenders who completed the program, the number who have remained drug free during the residential program:	156
Residential Treatment Success	
Total number of offenders successfully completing the residential program:	118
Total number of offenders who dropped out of the residential program:	12
Total number of offenders who were terminated from the residential program:	26

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Substance Abuse/Behavioral Programs

Drug and Alcohol Counseling: SCDOC contracted with Southeastern New Hampshire Services (SENHS) to provide 30 hours per week of drug and alcohol counseling services. Educational groups were offered weekly to each housing area in the jail.

Alcoholics Anonymous (AA) and Narcotics Anonymous (NA): AA groups for both male and female inmates were held weekly for each housing unit and daily for the Therapeutic Community (TC) units this past year. NA groups were held bi-weekly.

Anger Management Training and Life Skills Classes: SCDOC provided 4 classes per week of the anger management and life skills program

Ending the Violence Program: Three sessions were offered weekly in 2008.

Positive Options Program: This program offers individual modules of anger management, attitude adjustment and life skills classes. A program counselor and volunteer provided individual service to 8 inmates weekly.

Pet Therapy: Offered weekly for two hours.

Yoga: Two one hour classes weekly.

Vocational Services

Pre-Employment Program (PEPP): This program teaches inmates job search skills, helps them to prepare resumes and job applications and teaches job interview skills. Seven (7) classes were held per week in 2008.

Labor Room Program - Employment Security Program: This program provides direct employment assistance and placement into work release jobs through SCDOC and the New Hampshire Employment Office. Inmates were transported to NH Works at least twice per month for job search assistance. In 2008, 9 inmates were placed into work release jobs as a result of this program.

Career Assessment: This program assisted inmates with vocational evaluation and planning. In 2008, 92 inmates completed this program.

Work Release Program

Work Release Inmates: There were a total of 48 inmates on work release for 2008.

Five inmates were released for Home-Care Release.

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Spiritual Services

Sunday Service: Weekly Catholic group that meets on Sunday for the female inmates.

Sunday Book of Daniel Bible Study: Weekly group for female inmates.

Monday Night Bible Study: Bible study conducted for female inmates and special needs inmates.

Catholic Services: Weekly Catholic program offered to females and to male general population units.

Bible Study and Music Ministry: Program for male general population that includes bible study and spiritual music.

Chaplain: The Jail Chaplain was available for a total of 20 hours per week for individual spiritual counseling, services and guidance.

Catholic Counseling: Two volunteers currently offer individual Catholic counseling to inmates.

Confessional and Reconciliation: A Catholic priest is available upon request for these services.

Internships

SCDOC hosted interns from the University of New Hampshire in 2008: Two (2) interns were from the Justice Studies Program, four (4) interns were from the Psychology Program, and one (1) intern was from the Social Work Program. During the academic year, each of these interns provided approximately 12 weekly hours of service. Duties included: Assistance with educational programs, assisting with discharge plans, observing in the TC units, and administrative support.

Inmate Services

Library: The Programs Department solicited and managed donations of more than 5,000 books in 2008. Currently, there are more than 11,000 titles in the library.

Law Library: Three (3) law library computer stations containing New Hampshire State, Federal and Immigration Laws were provided for inmate use. Each work station was used by >12 inmates per day in 2008.

Respectfully Submitted
Jake Collins- Program Administrator

STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 DISCHARGE PLANNING REPORT

The numbers are in for the 2008 Discharge Planning! However, before I list them, I would like to mention some of the many good things that have happened in the past year to assist inmates with their transition to the community.

For instance, a new Coast bus route was added, which commutes to and from downtown Dover and the Strafford County Complex. This new bus route will enable inmates to meet with their Probation Officers, Community Corrections and Southeastern NH Services.

Collaboration with community agencies such as Avis Goodwin and Community Partners has improved substantially in terms of scheduling appointments for inmates prior to their release. Also, a re-entry curriculum was started in the Therapeutic Community to educate inmates about community services they can tap into when they make their transition to the community. In this class an array of topics are covered such as: housing, employment, health care, public assistance, substance abuse treatment, mental health treatment, identification and community support. The response and participation from the inmates has been very positive.

The following figures indicate the services inmates needed in the respective categories:

Discharge Planning Statistics 1/2/08 - 12/31/08

Total Number of Discharge Planning Interviews	131
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Services Inmates Needed Upon Release

Health Care	73
Employment	70
Transportation	69
Substance Abuse Treatment	58
Housing	38
GED	35
Mental Health Treatment	34
Medication	32
Public Assistance	30
ID	30
Domestic Violence Class	14
Counseling	1
Psychiatric Evaluation	3
Anger Management Classes	1
Parenting Class	1
Sex Offender Class	1
Dental Care	1
Community Services	1
Total Number of Services Needed	492

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As in previous years, the inmates lack basic needs such as health care, employment, transportation, and housing. The Discharge Planner connects inmates with services in the community that will help them with their needs. There is room for improvement, specifically with ex-offenders trying to integrate back into the community. It is my hope that with continued advocacy and collaboration with community agencies, services will expand. The more resources that are available in the community meeting the needs of the ex-offender, the higher the likelihood of success and reduced recidivism.

Respectfully submitted:
Isabel Padial
Unit Case Manager

2008 JAIL INDUSTRY PROGRAMS REPORT

The Jail Industry continued to grow this year with expansion both by Precision Assembly and Air Mar Technology. At the present time, we have three certified private sector companies partnered with our Jail Industries. The Jail Industry is trying to assist in promoting our newest company, Rest Easy. The company's product is a cancer pillow used by breast cancer survivors for more comfort when sleeping. We will continue to assist this company for continued growth.

The service branch of our Jail Industry has also expanded. At present, we are contracted for laundry services for Strafford County Department of Corrections, in the areas that have no washers and dryers; Riverside Rest Home, Hyder House, our hospice neighbor, and our newest partner, Coheco Valley Humane Society.

Jail Industry inmates who have worked for private sector partners, as well as our service industries, have logged a total of 17,567 hours of work for 2008. The total number of inmate workers employed in the Jail Industries program in 2008 was 108. The 2008 goals were:

- Add access database to improve our recording capabilities.
- Complete our ISO Certification.
- Grow all our businesses to increase the number of inmate workers and monies.
- Improve our inmate vocational training by providing nationally recognized certifications in the field of soldering, as well as other private sector work projects thus training our workers for more employable positions and higher wages upon release.

All goals were met except for a slight delay in the ISO certification. ISO certification for our private sector business is now expected to be accomplished by June 2009. Our new access database software is faster, more versatile, and cost effective. We have a vocational component for our inmate employees who hand solder. Thanks to our private sector partner Air Mar Technology, inmates may become eligible to obtain an IPC hand soldering certification. This training will better equip the workers when they are released.

We have three companies willing to employ these graduates upon release based on work availability, of course. The Jail Industries is also adding additional certificate programs for the vocational component of our industries in 2009. We also have increased our gross earnings in 2008 as well.

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2008 FAMILY RECEPTION CENTER REPORT

The Jail Industries continues to manage the Family Reception Center for families and loved ones of those incarcerated at the Department of Corrections with no tax dollars expended. The Family Reception Center is funded strictly by grants and pictures taken at an inmate's request for mailing to their loved ones. It is staffed completely with volunteers and also has a volunteer Advisory Board. The families are very grateful for the warm, supportive, welcoming environment they find upon visiting. A family newsletter is published every other month, as well as an inmate newsletter. These newsletters enhance the bridge of communication efforts of the Family Reception Center. The Family newsletters can be found on our website. www.co.trafford.nh.us/jail, then click on the Family Reception Center.

Respectfully submitted,
Marilyn Allen
JIP Program Director

2008 STRAFFORD COUNTY COMMUNITY CORRECTIONS ANNUAL REPORT

The Community Corrections Program is composed of several programs, all united under the same mission. We work within the criminal justice system to create a safer community. We provide the courts with accurate information and offer viable cost-effective pretrial and sentencing options through a balance of enforcement and treatment strategies, while holding offenders accountable and affording them the opportunity to become productive law-abiding citizens.

Strafford County Community Corrections completed 2008 with a sense of accomplishment and renewed determination to continue to provide quality services to our stake holders. I am proud to say this is the 5th year of Community Corrections in Strafford County.

This was our first full year of being located at the William A. Grimes Justice and Administration Building (aka the County Courthouse). We are housed in the lower level, along with the Academy Program and Drug and Mental Health Court programs.

This was a busy year for us, with many changes that we feel will better serve the people of Strafford County. Community Corrections added Geoff Arnold as a new pretrial officer and has expanded our mental health services into its own division. This was created to promote a continuity of care from the intake assessment, through post conviction, and adds to Strafford County's seamless approach to corrections. We have also added a new Pretrial Diversion Program in collaboration with the Strafford County Attorney's Office. This program was created for people who have had no criminal dealing within the criminal justice system before and whom the County Attorney's Office does not anticipate returning to the system.

Staff development through skills training and education continues to be emphasized within Strafford County Community Corrections. All staff has participated in job enhancement training. Members of staff have received training in substance abuse, mental health, sexual assault, domestic violence, clerical and mandatory trainings offered through the Strafford County House of Corrections. We were also honored to have a staff member receive a scholarship to attend an Orientation for Pretrial Executives held in Denver, Colorado, put on by the National Institute of Corrections and the Pretrial

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Justice Institute. This was a valuable training that enabled us to network and bring back many ideas to our program.

Strafford County Community Corrections would like to acknowledge the support of our Superior Court and District Court Judges, the County Attorney's Office, local Prosecutors, the Public Defenders Office and Defense Attorneys, local Police Departments, and the Strafford County House of Corrections. Without their support, our program would not be the success it is today.

In closing we want to thank the Strafford County Board of Commissioners for their continued support of this agency, and County Administrator Ray Bower for his dedicated guidance throughout the year.

Pretrial Assessments

Strafford County Community Corrections completes assessments on all defendants booked into the Strafford County House of Corrections. This interview takes place as soon as possible, and is the first step in preparing the defendants' assessment for court. The Pretrial Intake Officer then uses the information gathered as a foundation used to assist them when completing a report with the court.

The pretrial assessment is given to the Judge to aide in making an informed decision when determining if bail supervision is necessary. The assessment is available for use during the defendant's arraignment, probable cause hearings, and bail hearings

The Defendants Assessment contains information on:

- Criminal History
- Pending Charges
- Address History
- Employment History
- Education
- Dependants
- Community Ties
- Mental Health Diagnosis or Substance Abuse History

The Defendants' Assessment is available to:

- Judges in District and Superior Courts
- County Attorney's Office
- Prosecutors or Law Enforcement Personnel
- Defense Council
- Probation Officers

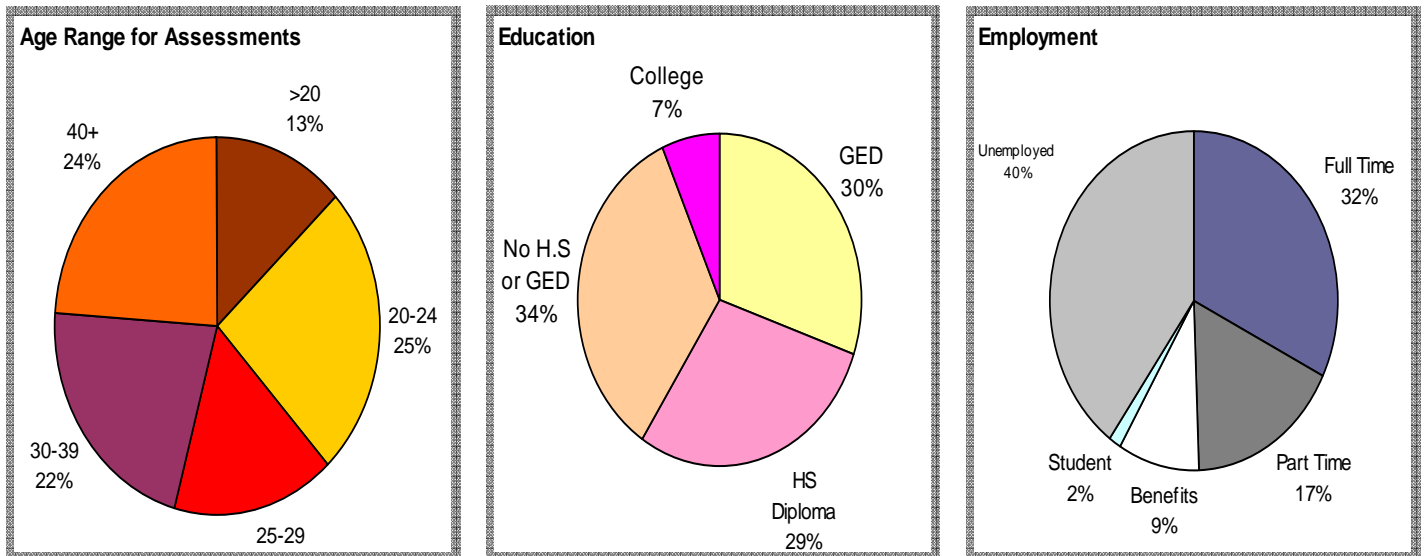
STRAFFORD COUNTY 2008 ANNUAL REPORT

2008 Assessments show:

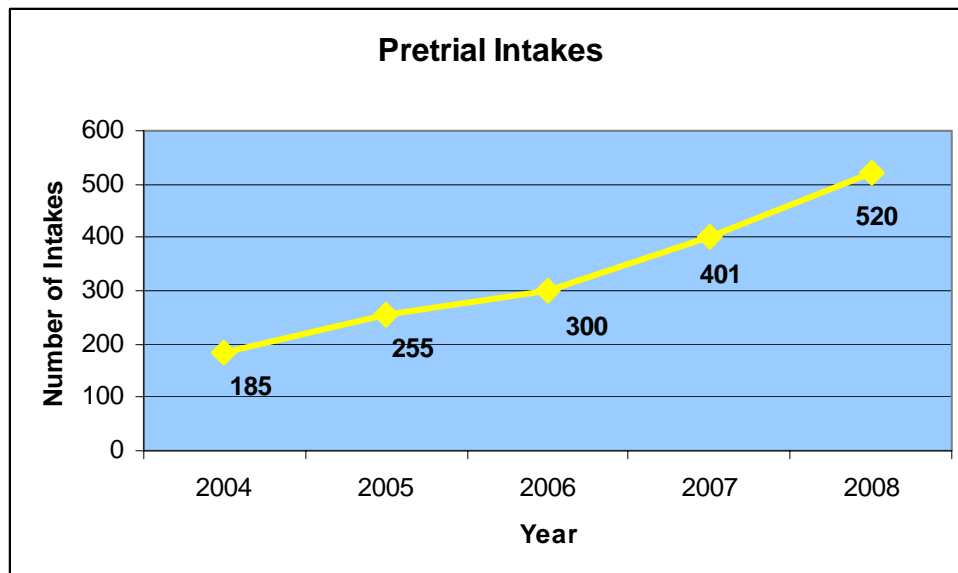
- ◆ 82% of the defendants are recommended for supervision with Community Corrections.
- ◆ 80% of the defendant's interviewed are male.
- ◆ 40% of the defendants interviewed have charges out of Rochester, New Hampshire.
- ◆ 37% of the defendants interviewed are charged with misconducts (violation of probation, breach of bail, failure to appear)

Pretrial Services Mission Statement

Strafford County Pretrial Services will strive to assess, supervise and provide the necessary services for defendants. We will collaborate with the criminal justice community to assist in pretrial release decisions, promote community safety and ensure the return to court. This will be completed while honoring the constitutional presumption of innocence.



Pretrial Bail Supervision



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Pretrial Services Vision Statement

Strafford County Community Corrections strives to be a leader in the field of Pretrial Services. We can accomplish this by exemplifying the highest level of integrity, accountability, and we will develop and deliver exceptional services devoted to excellence.

All defendants on Strafford County Community Corrections must comply with a standard set of conditions. The court may also order specific conditions for the defendants to follow.

Of the clients placed with Pretrial Supervision, 47% came from Rochester District Court, 33% came from Dover District Court, 16% came from Strafford County Superior Court, and the remaining 4% came from Durham or out of County referrals.

On average, defendants spent 155 days on supervision for a felony, 153 days for a misdemeanor, and 82 days for a violation. Based on these averages, Community Corrections defendants would have been in jail for a combined 80,600 days, at a cost to the County of \$5,894,278.

In 2008, Community Corrections had 463 client exit supervision, 58% of the cases were found guilty and the defendant was sentenced, 25% received new bail orders removing them from supervision, and 14% had their charges either dismissed, nol-prossed, or were found not guilty.

We feel 2008 was a very successful year from Community Corrections. 80% of our clients completed supervision, while 20% had violations that caused them to be terminated from supervision (repeated drug use, new charges, or absconding supervision). The other major part of Pretrial Supervision is to ensure the appearance in court. The national average for appearance in court is between 75% and 79%. Community Corrections clients appeared in court 99% of the time, having only 16 defendants who failed to appear in all of 2008.

Standard Conditions:

- Check in by telephone daily to the appropriate Case Manager
- Reporting to the office at the discretion of the defendants Case Manager
- Notification of all changes to telephone numbers, address, and employment
- Refrain from the use of excessive alcohol
- Notify staff of any contact with Law Enforcement

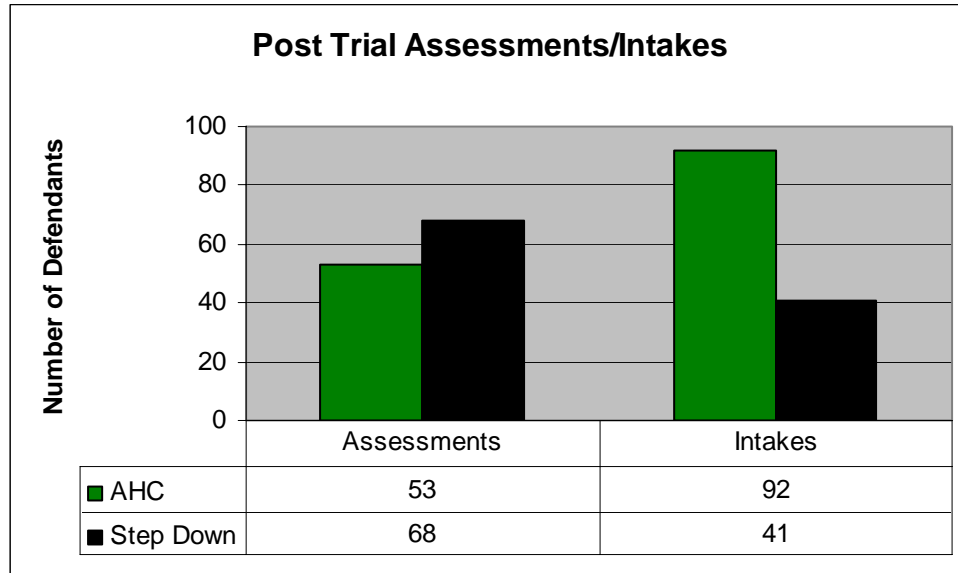
Enhanced Conditions:

- Submit to mandatory random and scheduled drug testing
- Adhere to a curfew
- Electronic monitoring to include GPS or the use of remote alcohol monitoring
- Refrain from the use of any alcohol
- Refrain from possessing firearms
- House checks to ensure compliance and verify address and living situations
- Travel restrictions
- Court ordered no contacts

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Post Trial Programs Mission Statement

Assess sentenced offenders housed at the Strafford County Department of Corrections and, if possible, divert them to intensive community based supervision while providing individualized treatment plans to help reduce criminal acts while promoting a safer community.



Community Corrections has two post-trial programs. The first is Administrative Home Confinement (AHC). This is a court-ordered program where the defendant typically spends some time in jail and the remainder at home and is supervised in the community. In 2008, Community Corrections had 92 AHC intakes, 72% from Superior Court, 20% from Rochester District Court, and 8% from Dover District Court. Of the 92 AHC intakes, 80% were male and on average were on the program for 160 days, which equals 14,720 jail days at a cost savings to the County of \$1,076,032.

The second program is the Step Down program. The idea behind this program is to encourage continued life improvements for inmates as they transition from life within the jail facility back into the community. This is accomplished by taking inmates incarcerated in SCDOC who are of good behavior and attending program. Community Corrections then files a motion on the defendant's behalf with the court. Last year, 97% of the motions were granted and the inmate spent the remainder of their sentence in the community. In 2008, we had 41 Step Down intakes which counted as 30% of the total sentenced intakes. Of these 41 Step Down intakes, an average of 70 days was spent on Community Corrections, which on average equals 2,870 jail days at a cost savings to the County of \$209,797.

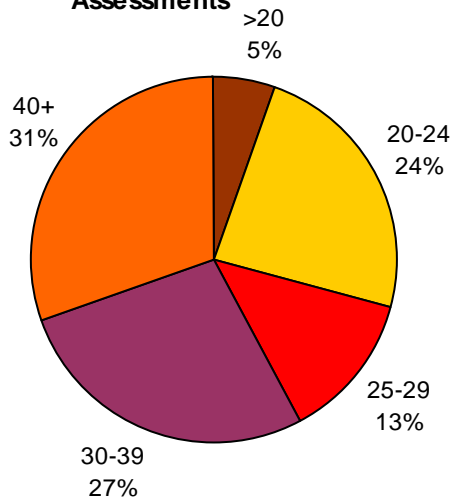
Step Down Process

- ◆ Jail Classifications Officers notify of SCCCPC of sentenced inmates who are attending program and have a clean disciplinary record.
- ◆ SCCCPC contacts inmates and delivers an application.
- ◆ When application is returned, SCCCPC interviews and verifies information provided by inmate.
- ◆ If found acceptable, SCCCPC notifies all parties and files a motion with the court requesting Step Down be granted.

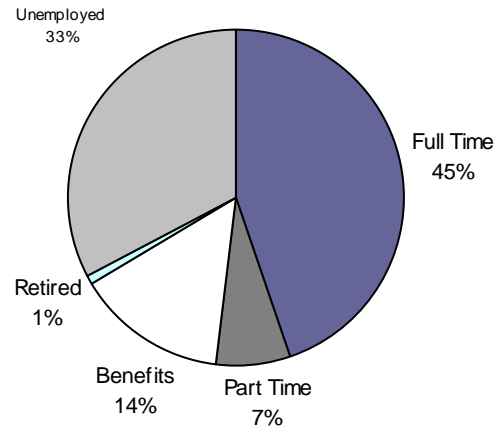
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If granted, the inmate is then released to the supervision of Community Corrections. Both of these programs are extremely successful, with 94% of the clients successfully completing the program.

Age Range for Post Trial Assessments



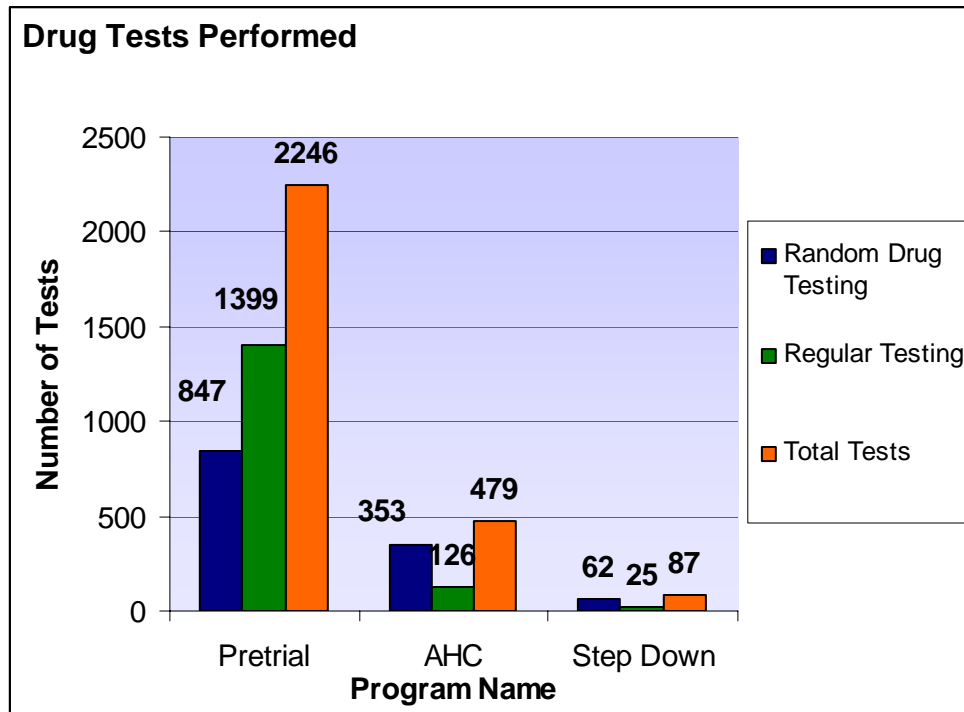
Employment



Drug Testing

Drug testing is a condition of release that is most commonly used by the Judges and Community Corrections. Most defendants are tested using a random drug testing procedure, which can change to regular testing with the result of positive tests. Community Corrections has the ability to collect and test the sample in our office and can receive results in 12 minutes.

As you can see, SCCCP collected 2,812 samples, 80% of those samples collected were negative for non-prescription drugs. Residual positive tests were included in the 20% that were positive.



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Equipment

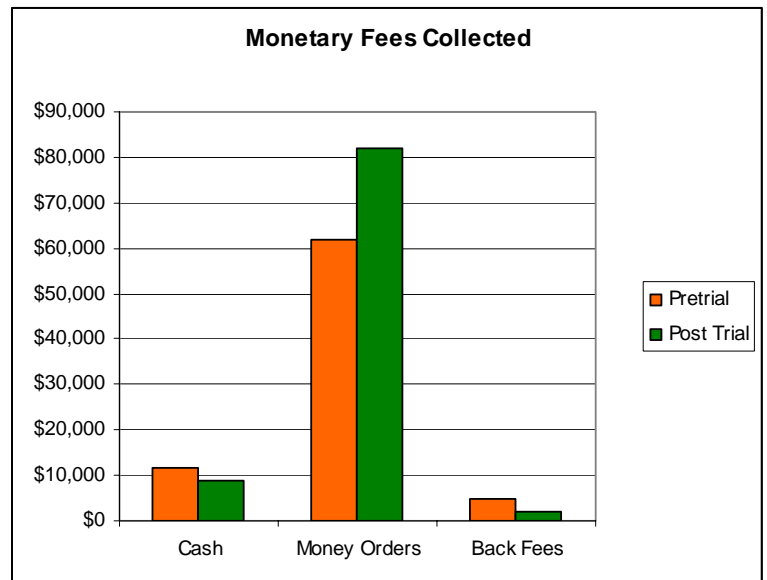
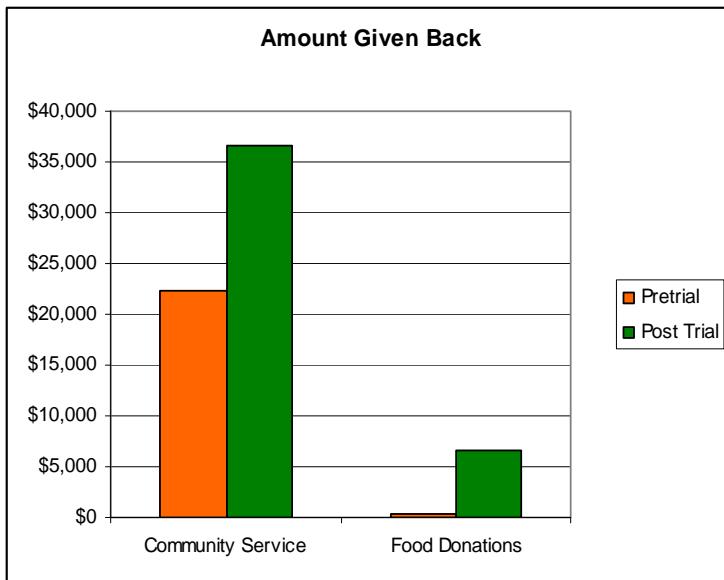
Positive Drug Tests

In 2008, Community Corrections had 399 clients placed on equipment which includes regular electronic monitoring, GPS supervision, and a sobriotor. The majority of these cases are defendants participating in either the AHC or Step Down programs, both of which are post-conviction programs.

Electronic monitoring is used to verify the comings and goings of our clients. It notifies us when the defendant is home and has left their approved residence. SCCCP is notified any time the defendant leaves their home at an unscheduled time and we are then notified again when they return home. SCCCP can use a sobriotor in conjunction with the electronic monitoring to send remote alcohol tests to the defendant's home and verify they are not drinking. The final piece of equipment SCCCP can utilize is active GPS. This enables us to check a defendant's location in real time. This is particularly beneficial in verifying that the defendant does not have contact with a victim in Domestic Violence cases.

Financial Summary

In total, Community Corrections collected **\$237,087.33** worth of fees. This was completed by many different means; monetary, community service, food donations, and back fees. This totals 1,180 community service days, or 9440 hours of community service given back to Strafford County.



Respectfully submitted,

James Dunn, Director
Joseph Devine, Assistant Director
William Britton, Senior Case Manager
Jayne Young, Pretrial Intake Coordinator
Geoff Arnold, Pretrial Officer
Denise Morin, Office Manager
Krista Shevenell, Administrative Assistant

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2008 ALTERNATIVE SENTENCING/SPECIALTY COURT/ MENTAL HEALTH PROGRAMS REPORT

In 2008 the Alternative Sentencing, Specialty Courts and Mental Health Programming in Strafford County experienced both programmatic enhancement and growth. By continuing to rehabilitate offenders in the community, we are saving taxpayer money, providing opportunity for offender reform while maintaining public safety. The Alternative Sentencing, Specialty Courts and Mental Health Programs co-exist in this County as part of an overall shift in philosophy to supervise and rehabilitate offenders in the community with partnerships from the entire-County infrastructure. Without any piece of this infrastructure, these programs would not be able to operate as efficiently or as successfully as they do. This infrastructure includes; Strafford County Community Corrections, including the Community Work Program, the New Hampshire Public Defenders-Dover office, the County Attorneys Office, the Strafford County Department of Corrections, including the Therapeutic Community, the Strafford County Sheriff's Department, Southeastern New Hampshire Services, New Hampshire Department of Corrections Probation/Parole, Rochester District Court and Strafford County Superior Court. Of course, County- programs require local-government support and without this support from the Strafford County Commissioners, Chairman George Maglaras, Paul Dumont, and Ron Chagnon, these programs would not exist. The leadership from County Administrator Raymond Bower has been crucial over the past year as he provides the initiative and support we have needed to grow. Public transportation to the County Complex is a new addition to the continuum of services added to Strafford County in 2008. The Strafford County Commissioners partnered with COAST Bus and the City of Dover to bring 12 bus stops at the County Complex, Monday-Friday beginning at 7:30 am and ending at 7:10 pm. Also in 2008, Rochester, Strafford County's largest city, became the first Crisis Intervention Team (CIT) Certified Police Department in the State of New Hampshire. The training that these Rochester Police Officers received will help to divert persons with mental illness from our jails to the mental health centers for appropriate treatment. In 2009, we will continue to work with other local police departments and House of Corrections staff to explore and implement additional CIT programs. We will also continue to enhance County Criminal Justice Programming and the infrastructure that supports these programs in 2009, including multiple grant submissions seeking funding to operate a Transitional Housing Program beginning in mid 2009.

Strafford County Drug Treatment Court

Following a Department of Justice grant for three (3) years that ended Fiscal Year (FY) 2008, the Drug Treatment Court has proven to be a necessary and effective sentencing tool that is now funded at the County level. In 2009, we will continue to seek additional grant funding to enhance the operations of the Drug Treatment Court. The Drug Treatment Court is a specialty court program that connects non-violent, felony and misdemeanor level, substance-abusing offenders and New Hampshire State Prison Parolees who meet the same criteria, sentenced out of Strafford County Superior Court, to an integrated system of intensive alcohol and drug treatment and testing in the community. This is combined with case management, gender-specific programming, strict court supervision and progressive incentives and sanctions. By linking participants to treatment services, the program aims to address offenders' addiction issues that led to criminal behavior, thereby reducing recidivism, and protecting public safety. The Drug Court is designed to be a 12-month alternative sentencing program, divided into three phases, and followed by one year of probation. Over the past year, the Drug Court held steady with an average enrollment of 48 participants, pleaing 40 participants into

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the program and graduating 19 participants from the program. The Strafford County Drug Treatment Court was the first Adult Drug Court in New Hampshire. For more information regarding the Drug Treatment Court please contact: Alex Casale, Director @ 516-7193 or Carrie Lover, Coordinator @ 516-7195.

Strafford County Rochester District Mental Health Court Pilot Program and Mental Health Programming

The Mental Health Court commenced operations in June 2007 and provides court supervision and treatment services to mentally ill defendants to promote engagement in treatment, improve quality of life, decrease recidivism and increase community safety and awareness of mental health issues. The Mental Health Court is a 3-phase specialty court program designed for adults who have one or more misdemeanor-level offenses and who are eligible for mental health treatment. The Mental Health Court involves frequent court appearances, as well as individualized treatment planning and case management. This program also awards incentives for healthy, appropriate behavior and imposes sanctions for negative behavior. In 2008, the Mental Health Court plead 13 participants into the program and graduated 5 participants. In 2009, we will continue to seek outside funding sources to enhance the Mental Health Court.

The Strafford County Community Corrections Mental Health Program continues to make great strides in identifying and releasing clients with Mental Health issues under appropriate levels of supervision. In coordination with Strafford County Judges and the local mental health center, Mental Health Programming has helped to develop bail language that compels defendants to get mental health treatment as a condition of their bail. The continuity of supervision that is provided from Pre-trial to Post-trial is a major factor in the referral and success of the program. The Mental Health Court was an outgrowth from the Strafford County Mental Health Council. Mental Health Programming staff provides assessments to identified persons who have mental health issues and are being detained by State and local law enforcement departments prior to arraignment/bail hearing. These assessments provide the Court with information regarding current pending charges, verified criminal histories, outstanding warrants, residence, education, employment history, mental health, substance abuse issues and community ties. Strafford County's largest city, Rochester, became the first Crisis Intervention Team-Certified Police Department in the State of New Hampshire. The training that these Rochester Police Officers received will help to divert persons with mental illness from our jails to the mental health centers for appropriate treatment. For more information regarding Mental Health Programming, please contact Frank Laratonda, Director @ 516-5172 or Carrie Lover, Coordinator @ 516-7195.

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Strafford County Academy Program

Since its State-wide inception in 1993, this alternative sentencing program is a collaborative effort between the Strafford County Commissioners and the New Hampshire Department of Corrections. The Academy Program provides intensive case management to felony-level, substance abusing offenders who have a 12 month jail or a New Hampshire State Prison sentence and parolees who are being released to reside in Strafford County. Academy participants commit to monthly judicial intervention, intensive case management, drug testing, life skills group and Probation supervision. In 2007, Strafford County successfully bid and received administrative supervision of the Carroll County Academy Program as well as the Strafford County Academy Programming. This funding is due to run out in June, 2009. The Strafford County Academy Program maintains a capacity of 25 participants, while the Carroll County Academy maintains up to 15 active participants. The Academy Program saw 36 referrals in 2008 and plead 25 participants into the programs. The Academy Program has been able to "catch" those felony offenders who do not meet the more strict criteria of the Drug Court program. The benefit of a larger catchment-net adds to the seamless approach for rehabilitating offenders in the community. For more information regarding the Academy Programs, please contact Jennifer Laferriere, Director @ 516-7191 or Carrie Lover, Coordinator @ 516-7195.

This is the 2008 Strafford County Community Corrections Programming Alternative Sentencing/Specialty Court/ Mental Health Programming team who have exhibited a committed, professional and ethical service for the past year:

- *Carrie Lover, Criminal Justice Programming Coordinator
- *Jennifer Laferriere, Academy Program Director
- *Frank Laratonda, Mental Health Programming Director
- *Blair Rowlett, Mental Health Programming Case Manager
- *Alex Casale, Drug Court Program Director
- *Tabatha Peters, Drug Court Senior Case Manager
- *Jamie Bennett, Drug Court Case Manager

Respectfully submitted,
Carrie Lover,
Strafford County Criminal Justice
Programming Coordinator

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2008 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT

The Strafford County Human Services Department experienced a tremendous change in financial obligations in 2008. Since 1986, the County has been a partner with the New Hampshire Department of Health & Human Services in payment of these obligations. However, with the passage of House Bill 2, which became effective July 1, 2008, the County is now responsible for payment of 100 percent of the Elder Care and Home and Community Based Care (HCBC) services to eligible residents of Strafford County. Therefore, the County is no longer statutorily required to reimburse the New Hampshire Department of Health & Human Services for Old Age Assistance, Aid to the Permanently Disabled, and Board and Care of Children.

This change drastically reduced the responsibilities and work load for the Human Service Department Director and two full time employees by eliminating the need to process claims and invoices for recipients of categorical assistance programs, court ordered placement/ancillary services for children, and requests for parental reimbursement through the District Courts. The Board of County Commissioners transferred the three employees affected by this legislative change to other open positions within the County, as these employees had a combined total of 57 years of experience and employment with the County. All were all extremely grateful for the opportunity to remain with the County.

The most difficult part of these changes and uncertainties was the elimination of my department, the long time staff, and the many affiliations with community agencies over the years. I especially want to thank Jill Sheing, Louise Fournier, Sharon Roberts and Christine Pinierio for all their hard work, dedication and commitment throughout the many years we worked together. I know the last year has been extremely difficult for all of you and I cannot thank you enough for your patience and understanding.

Again, I want to thank the Board of County Commissioners, Ray Bower, County Administrator, and the County Delegation for all their years of support and commitment, as we have certainly encountered many challenges together over the years.

Respectfully submitted,
Cheryl A. Moulton
Cheryl A. Moulton, Director

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STRAFFORD COUNTY UNIVERSITY of NEW HAMPSHIRE COOPERATIVE EXTENSION

*Working to strengthen youth, families, and communities, sustain natural resources
and improve the economy*

Strafford County's UNH Cooperative Extension office is part of a network of county, state and regional outreach education offices, bringing the University of New Hampshire resources directly to the people who live and work in Strafford County. Strafford County's Extension staff, along with more than 30 campus-based Extension specialists, provide county residents with research-based education and information, enhancing their ability to make informed decisions that improve their lives.

In every Strafford County community, this program is at work, increasing economic development, enhancing the environment, and developing human potential. Extension educational programs target the needs of Strafford County individuals, families and businesses and benefit the lives and financial well-being of each county resident. At Strafford County, we want to "Help you put knowledge and research to work." Information is available through workshops, publications, newsletters, our website, and by phone. Ways that Strafford County UNH Cooperative Extension Educators *made a difference* in the lives of residents in Strafford County:

Forestry & Wildlife

Deborah Goard, Extension Educator, Forestry and Wildlife

Forest Stewardship: 5 Forest stewardship plans(565 acres), 3 Tree Farm Inspections, 5 forest stewardship plan monitoring, digitized plans for SAP, met with landowners after tornado damage, 4 Initial visits for forest trails for NRCS, forest trails design for NRCS, 7 forest Trails Certified for NRCS, 1 forest stand improvement certified for NRCS, 32 Landowner visits (1145 acres for woodlot exams, EQIP visits, timber sale checks, tree planting, firewood marking, 22 referrals to Consultants, responded to e-mail questions, phone call questions and walk ins.

Community Forestry: Walk-ins, responded to phone calls, land owner visits, and assistance to towns for design of forest trails, and forestry and wildlife management plans.

Participated in 24 forestry and wildlife events which reached out to 1002 people with land stewardship information and education.

- 1,167 landowners learned about effective land stewardship and managing forest resources in 2008 through on-site visits, phone calls, e-mails and 22 educational events on topics including forest management, current use, selecting a logger and forester, cost-share programs, forest harvesting laws, timber sales, insect and disease identification, pruning and planting trees, tree identification, water quality, firewood selection, and chainsaw safety.

Cooperative Extension's Forestry and Wildlife Program staff continually work with private landowners to maximize the economic, educational and ecological benefits of their land, which include both direct and indirect benefits to the landowners and the communities where the land is located. In one year alone, Strafford County residents received over \$2.3 million of income from selling timber and other wood products and the towns received more than \$230,000 in timber taxes (2005, NH DRED, *most recent available data*).

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Agricultural Resources

Agriculture in Strafford County includes high-value commodities such as greenhouse and garden center operations, field cut flower operations, vegetable farms, orchards, and dairy, livestock and forage operations. The total value of agriculture in Strafford County accounts for \$9,873,000, excluding the value of landscaping operations (Census of Agriculture, 2002).

In order for the farming community to thrive, it must continue to be economically and environmentally sustainable. Cooperative Extension in Strafford County is uniquely positioned to provide educational and research-based programs to assist agricultural businesses and natural resource firms in meeting these goals. Geoffrey Njue, Strafford County Agricultural Resources Educator local staff, and campus-based Extension Specialists understand the challenges and opportunities faced by NH New Hampshire farms and have forged important partnerships within the region. Strafford County citizens turn to UNH Cooperative Extension as a source of non-biased, accurate information.

Workshops, twilight meetings and demonstrations were provided to growers to educate them on various issues including scouting and trouble shooting plant nutrient and pest problems, production systems for healthy nursery crops, greenhouse energy conservation, alternative energy sources and much more. More than 30 growers attended a greenhouse and nursery twilight meeting, 18 growers attended the greenhouse energy conservation meeting and 29 attended the flower and vegetable workshop. Extension Specialists worked with Geoffrey Njue to visit farms, problem solve, make recommendations, and implement Integrated Pest Management (IPM) strategies that improve production, decrease crop loss, and minimize the need for pesticides. Growers also received one-on-one assistance during farm visits to learn how to identify and trouble shoot nutrient deficiency/toxicity problems, calibrate fertilizer injector systems, identify and control disease or pest damage and how to use plant growth regulators.

A day-long workshop, two twilight meetings and a pruning demonstration were provided for growers and home gardeners. Topics included management practices such as plant nutrition, weed control, scouting and control of early and summer diseases and pests, how to prune fruit trees correctly. Other topics included organic Strawberry production, protecting and preserving crop pollinators, growing and marketing cut-flowers and much more. 32 farm visits to fruit and vegetable farms.

- Commercial growers increased their skills in identifying and correcting nutrient deficiency and toxicity, scouting and control of insect pests and diseases, using Integrated Pest Management (IPM) control techniques, a cost-saving measure that benefits the local environment.
- As a result of extensive Extension educational efforts, high bush blueberry growers in Strafford County learned how to monitor and control mummy berry disease reducing crop losses by 15%, saving approximately \$18,000 in a single year.
- Strafford County apple producers who implemented Extension's IPM recommendations and reduced pest injury are estimated to have saved \$16,000.
- Extension staff provided recommendations to a farm in Strafford on improving plant nutrition and ventilation, which prevented a potential loss of \$15,000 in their greenhouse tomatoes.

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- Extension staff worked with a farmer in Milton on a proposal that provided a \$7,200 Sustainable Agriculture Research and Education grant on potassium nutrition for greenhouse tomatoes.
- 117 licensed pesticide applicators reside in and/or spray pesticides in Strafford County. Extension's *Pesticide Safety Education Program* teaches pesticide applicators about the responsibilities of environmental and human safety and provides their private certification training.
- In 2008, Strafford County's Agricultural Resources Extension Educator reviewed 305 soil tests results for homes and grounds and commercial growers, answered more than 250 phone and email questions, and identified insects, diseased plants and weed specimens for walk-ins and provided control recommendations.

Master Gardener Volunteer Program

- Master Gardener volunteers worked with staff and volunteered 1,839 hours, reaching more than 120 youth and adults with gardening education and information. Twenty-three children completed the five-month gardening program. This represents a cost benefit to the county of \$35,879 when calculated at the 2007 value of \$19.51/hour for volunteer time (independentsector.org).
- Master Gardeners through the Master Speakers bureau presented four gardening seminars to community groups reaching about 70 people with research based gardening education.
- Strafford county Master Gardener youth gardening program effectively introduced agriculture, science, nutrition and youth development skills to 29 youth in the county. This hands-on connection with the soil provided youth with a real sense of growth and responsibility as earth and community stewards.

Family and Consumer Resources

Ellen Rondina, Extension Educator, Family & Consumer Resources

In response to the ever changing structure and needs of families, UNH Cooperative Extension's Family & Consumer Resources program addresses issues of concern to residents of Strafford County. The Family & Consumer Resources Educator works to strengthen communities, individuals, youth and families by providing educational programming including workshops educational series, technical assistance, training for agencies/professionals, age paced newsletters and publications.

Current areas of focus include:

- Human Development: ex. parenting education
- Life Skills: ex. stress and anger management
- Quality Childcare
- Money/Resource Management
- Nutrition and Wellness

Parenting: In addition to reaching 2000 families with our Cradle Crier/Toddler Tales monthly newsletters, 4 workshop series were offered, one WMUR Positive Parenting Segment was done, one Parent book group monthly series was held, RAPP support group meetings monthly, bi-monthly Reflective parenting group for parent educators, and a social/emotional competence workshop for Foster Grandparents. In total, over 2300 people received parenting education programming directly and many more indirectly.

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Child Care: 4 Better Kid Care program workshops were offered with 44 child care workers participating. In addition, I presented at a child care conference to 52 participants. (These are both professional development programs for child care workers.)

Financial/Resource Management programs: I offered 14 different workshops, including “Budgeting: Savings/Spending”, “Economic Stimulus Package”, “Credit Check-up”, and “Don’t Get Crushed by Debt”, and had 112 participants.

Life Skills: I held 5 series of workshops on Anger Management, Stress Management, and Attitude and How it Affects our Life Choices. I also held a one-time workshop on the Process of Change. In total, I had 74 participants in Life Skills classes.

- UNH Cooperative Extension’s Family Resource Management programs focus on helping people identify and develop goals and a spending/savings plan, understanding credit and reducing their overall debt, as well as stretching their resources in troubled economic times.
- Extension coordinates the N.H. Statewide Earned Income Tax Credit (EITC) Alliance. The Alliance’s mission is to increase the number of taxpayers getting their returns prepared free with a focus of increasing the EITC for those eligible. For Tax Year 2007, the free tax preparation sites in Strafford County filed 514 returns, resulting in a saving for these taxpayers of \$77,100. In addition, these taxpayers received \$62,956 in EITC, \$32,764 in Child Tax Credit and \$315,674 in refunds.
- Eighty percent of Strafford County participants who attended money management programs reported they increased their money management skills and expected to decrease their debt. More than 70 percent of participants also expected to increase their personal savings.

Nutrition Connections Program

David Leonard, Education Program Coordinator, Nutrition Connections

Nutrition Connections provides no-fee, life-skills education to limited-resource adults, families, and youth in the areas of nutrition, meal planning, food budgeting/shopping, food safety, and physical fitness. We work with:

- Individuals in their homes
- Groups at social-service agencies
- School-aged children at income-eligible schools

Our goal is to improve health, economic security, and well being. We motivate and empower our participants to:

- Improve their personal and family’s eating & exercise habits to lower the risk of obesity and chronic diseases like diabetes, heart disease, stroke, osteoporosis, and cancer which are driving our spiraling healthcare costs and reducing quality of life.
- Spend food dollars wisely through savvier meal planning & food shopping
- Prevent food-borne illness
- 2008 program graduates included 410 adults, 507 1st-3rd graders at 6 elementary schools, and 210 preschoolers at 6 Head Start Centers.

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- The average adult score on the *USDA Healthy Eating Index* score improved from 67% (on entry) to 85% (on exit). Some 83% increased their fruit and vegetable intake.
- Most Avis Goodwin diabetes patients who participated in our nutrition classes significantly improved their average blood sugar scores, lowering their risk of serious and costly complications like blindness, kidney failure, and heart disease.
- Following school nutrition series, teachers reported more fruit, vegetable, and whole-grain snacks and less junk food brought from home.

Nutrition Connections is cost effective: Cost benefit analyses in Virginia, Iowa, and California using very stringent criteria reveal that each dollar invested in Nutrition Connections programs returns \$2.67 to \$3.67 by reducing healthcare costs and lost work days. Additional savings come from enhanced meal planning and supermarket shopping skills.

4-H Youth Development

Linda Willard, Education Program Coordinator

There are 8 essential elements critical to youth development and central to the experience in 4-H. They are: A positive relationship with a caring adult, a safe environment -- physically and emotionally, opportunities for mastery, self determination, community service, and the opportunity to see oneself as an active participant in the future; engagement in learning and an inclusive environment (encouragement, affirming, belonging).

Youth Development

- 2008 Rochester Fair; 4-H exhibit bldg showcased 10 Club exhibits, 8 Educational exhibits, several animal science posters & displays in the barns (new), youth baking Competition, the Sea Grant Marine Docent exhibit, school tours which saw approx. 3000 youth come through the 4-H bldg, action exhibits and demonstrations, judging, Silent Auction, Ext Advisory Council meeting and dinner and 6 animal shows (which included the new Pocket Pet Show) that supported the development and ability to showcase youth's showmanship skills. 38 p. of information about 4-H, CE and Sea Grant were handed out to teacher's & parents.
- Kids Can Grow; 20+ youth participated this year; the project and its opportunities; Overall Garden Judging and Rochester Fair entry opportunities, continues to grow each year. Additionally, this program was awarded the "Commissioner's Awards for Excellence in Agricultural Promotion" at the Rochester Fair; an award issued by the Governor's office to an agricultural exhibit at each NH Fair.
- Seymour Osman Community Center 4-H Afterschool Club had 50+ youth participating on a regular basis in CAD, SAD, KCG, Mini-Society, 4-H Camp and the Rochester Fair this year. The SOCC also applied for and was accepted for a \$23,000 JC Penney 4-H Afterschool Grant. Two mini-award ceremonies held.
- 1st Annual Favorite Foods Festival, County Activities Day, Fashion Revue, State Activities Day were attended by 83 SC youth. Presentations given for Action Exhibit, Demonstrations, Public Speaking, interpretive speaking, photography and posters, fashion judging and show. 15 SC were invited to attend and represent our State 4-H contingent at ESE from their presentations given at these events.
- Continued growth and development in Strafford outs Animal Science Programs. SC 4-H youth showed beef and dairy this year (not seen in quite a while), growth and development continues in the

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poultry and horse programs, endeavoring to reintroduce agricultural components to our youth; cumulative youth participating; 118.

- Annual Awards Ceremony attended by 100 youth, families and leaders.

Other Highlights

- Promoting 4-H programs and club development attended “Lights Out Afterschool”; met with Somersworth Afterschool Program Director and Jennifer Dunton from Shortridge Academy re: bringing 4-H into their programs. County Records produced 14 that were judged this year. Leader Trainings, Kids on the Block Puppets out to the Strafford County Head Start program, assisted in planning the “Focus on Design and Home” career trip. Teen Conference; 12 youth attending; one SC youth is on the 2008-2009 TC board, Operation Military Kids; support of OMK continues.

Volunteers-Leaders, Management, Recruitment

Our current numbers for the County stand at: 30 clubs, 336 members and 119 screened leaders. In 2004 our #'s were 29 clubs, 98 leaders, and 264 members. The change in screened leaders is a reflection of going through records and removing those that are and have not been active for quite a while.

Respectfully submitted:

Geoffrey Njue

Geoffrey Njue, Extension
County Office Administrator

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STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC HEARING OF JANUARY 29, 2008

A Public Hearing of the Strafford County Legislation Delegation was held on Tuesday, January 29, 2008, at 7:00 p.m. in Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building. Chairman Rollo called the meeting to order at 7:00 p.m. Representative Domingo led the Delegation and Public in the Pledge of Allegiance, which was followed by a Moment of Silence in honor of Representative George Brown, who passed away late last year. The Clerk then read the notice of the Public Hearing and Meeting, which was posted in three (3) public places and advertised in the local newspaper.

The Clerk then called the roll, which showed the following members present:

PRESENT: Berube, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, DeChane, Domingo, Fargo, Grassie, Hilliard, Hofemann, Kaen, Knowles, Mickelonis, Perry, Michael Rollo, Schmidt, Sprague, Srnec, Vachon, Wall, Warren, and Watson (24 of 36)

EXCUSED: Brennan, Goodwin, Hubbard, Hutz, Miller, Oppenheimer, Deanna Rollo, and Smith (8)

ABSENT: Billian, Jennifer Brown, Rous, and Spang (4)

Also present were Strafford County Commissioners George Maglaras and Ron Chagnon, Acting County Attorney Thomas Velardi, Sheriff's Captain Joe DiGregorio, Treasurer Pam Arnold, County Administrator Ray Bower, Jean Miccolo, Administrative Assistant, Ken Robichaud, Assistant Administrator, Bambi Miller and Richard Wasson, Conservation District, Martha Hewitt, Cocheco Valley Humane Society Executive Director, Scott Myers, Mayor of Dover, Joyce El Kouarti, Dover, and Aaron Sanborn, Fosters Daily Democrat, as well as several other members of the general public. It was noted that Commissioner Paul Dumont was unable to attend due to a conflict in schedules.

Chairman Rollo opened the Public Hearing for comments on the Commissioners' Proposed 2008 Budget. He welcomed everyone and thanked them for coming to the Public Hearing. He then invited Commission Chairman Maglaras to speak on the Commissioners' Proposed 2008 Budget. Commissioner Maglaras reviewed the budget briefly for the members of the public and noted that copies of the budget were available. Commissioner Maglaras commented on the budget, citing statements from the Commissioners' Budget Message. The Commissioners are proposing \$53,306,567 in operating expenditures, no anticipated surplus, and revenues of \$26,523,967. The proposed amount to be raised by taxes is \$26,782,600, a 17.03% increase from the previous year's budget. He noted that since the budget was printed, several circumstances have arisen that may enable the Commissioners to reduce this amount to a 7 to 8% increase. The County is facing several challenges in the coming year and the budget was written using the worst case scenario. The day before the proposed budget was finalized, the State notified the County that they were going to cut the nursing home reimbursement rate by \$9. It was noted that the State budget is operating with a large surplus. However, since that time, the reimbursement rate has decreased to \$4 per day, increasing the anticipated Medicaid revenues for Riverside Rest Home by approximately \$275,000. Commissioner Maglaras also reported that due to the Federal government reducing the interest rate, the County was able to borrow in anticipation of taxes at a lower interest rate than originally anticipated, and this will save the County approximately \$106,000 in net expenditures.

While there are several factors that created the large increase, the largest ones are the increase in the retirement rates, increases in health insurance costs, and the State's passage of House Bill 2, which re-configures the manner in which the State and County will be paying the previously shared costs of the categorical programs, like Elder Care, Old Age Assistance, Aide to the Totally and Permanently Disabled, and Board and Care of Children. The Commissioners included an additional \$1.5 million for "run-off" costs the State says is due to them from last year. Commissioner Maglaras noted that this bill was passed without any public input and without a public hearing. A task force has been set up to work out the mechanics of how this new State/County relationship will work. The Governor has ordered that the State reduce its budget by \$50 million, \$21 million of which would come from the Department of Health and Human Services.

Commissioner Maglaras also stated that there is no money set aside in the budget for wage increases. The Commissioners are going to mediation with the Union to determine a salary and benefit package that is workable for both sides. He noted that in any event, the Delegation will be called back at some point to make further decisions on this budget, probably after it has been passed in March.

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Regardless of what happens with the budget, Commissioner Maglaras noted that the residents at Riverside Rest Home will continue to receive the highest quality of care; this is the Commissioners' and the County employees' mission and priority. We will also continue to try to expand those revenues that are under our control, such as the private pay rate for Riverside, which the Commissioners increased slightly. We have also increased sources of revenues for boarders at the Jail and currently have contracts with the U.S. Marshals in New Hampshire, Maine, Vermont, and Massachusetts, as well as the U.S. Immigration Department, Rockingham County and the State Prison to house females.

Commissioner Maglaras noted that when the new House of Corrections/Jail was opened in 2005, the Commissioners had pledged that the amount due on the bond would be offset by boarding revenues. To date, we are earning nearly four times the amount due on the bond each year in revenues from room and board. At the same time, we are reducing the number of County inmates being incarcerated at the Jail by utilizing the Drug Court and Community Corrections programs. There are currently approximately 200 participants in these programs that would otherwise be housed at the Jail. We have also begun the Mental Health Court program, which will help alleviate people with mental health conditions from being incarcerated.

Department Heads and Elected Officials continue to control expenses as much as possible in the County. We will continue to work with the Legislature in Concord in working out the issues with the programs that we share costs with the State Department of Health and Human Services.

The Commissioners look forward to working with the Delegation subcommittees in a line-by-line review of the budget in the next month, prior to final approval in March. He noted that he would be happy to answer any questions on the budget, or regarding the County's operations.

Chairman Rollo thanked Commissioner Maglaras for his input. He then asked if any members of the public wished to speak, make comments, or ask questions on the Commissioners' Proposed Budget for 2008.

Mayor Scott Myers of Dover spoke on behalf of the City of Dover. This is the fifth time he has either attended or been represented at the County's Public Hearing on the budget. There are many programs that occur at the County level that the citizens of Dover benefit from. He also noted that he can appreciate the rise in insurance and retirement costs that have placed a heavier burden on the County budget, as well as the lower reimbursement rate for Medicaid residents at Riverside. Mayor Myers noted that as representatives of both the County and the State, the Legislative Delegation should look closely at costs that are being passed from the State level to the County level of government, as they are then passed onto the local taxpayer. Mayor Myers also noted that the County will be taking over dispatching services for the Town of Durham. He understands the argument that the County provides many more services to the cities than to many of the smaller towns and the centralization of the Dispatch Center at the County level helps offset those additional services. However, he also feels the estimated usage by the cities of the rest home and the jail may not be accurate, as many of these people may have moved to the city prior to being housed at the rest home or the jail, i.e., into elderly housing or apartments in the city. He does not think that it is fair to the City of Dover, which pays approximately 25% of the County tax and now they have to pay for the additional expenditure incurred by the County with the addition of dispatching services for the Town of Durham. He reiterated his request for the Delegation to look closely at those costs being shifted from the State to the County.

Mr. Richard Wasson of Rollinsford spoke next. He stated that the State's shifting the costs of certain programs to the County has increased the costs to the County, and thus to the cities and towns. The Medicaid payment rate was Federal 50%, State 25% and County 25%. Now it has been changed to Federal 50%, County 50% for some programs, while the State is picking up the full cost of the remaining programs. The Governor has said that he will veto any increase in State expenditures. This is unfair, as the Counties are having these additional expenditures forced upon them. Taxpayers are having a hard time making ends meet now and this is a tragedy. On behalf of the Town of Rollinsford, he is requesting that the County do what it can to balance the budget.

Ms. Kathy Nickedis of Somersworth, spoke next. She asked if there was any fund balance available for the County to use to offset taxes. County Administrator Ray Bower responded that the amount of the County's fund balance is below what

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is recommended by standard auditing levels. The fund balance is within financial guidelines; however, it is not an amount recommended for use in offsetting the tax rates. Historically, the Commissioners have always used a portion of the fund balance to reduce the amount to be raised by taxes. There was no surplus used in 2007 and none recommended for 2008. The County's revenues in both 2007 and 2008 for the Registry of Deeds was much lower than anticipated; nor did the County receive the amount of Proportionate Share Pool funds that we had anticipated in 2007. We received more in anticipated revenues for the Jail, which helped a great deal.

Mr. Ron Hummel of Dover spoke next. He introduced himself and gave a brief history of his experience in budget and accounting analysis. He stated that he looked over the County's budget and noted several items. He asked for inclusion of the number of full-time equivalent employees (FTE's) for each department and a breakdown of the salary and benefits lines by employee. He also noted that the overtime in several budgets had been overspent by a large amount and yet the proposed budget request shows the same amount requested for overtime this year.

Mr. Richard Hughes of Dover asked to speak. He noted that he had sent a letter to the Commissioners regarding the increased amounts in the budget. He noted that he understands the additional increases due to increased health insurance and retirement costs. He also stated his thoughts on the County taking over dispatching services for Durham. The County will be hiring three (3) additional dispatchers, including their salaries and benefits. This may save Durham \$1.6 million dollars, but the additional cost to the County will be borne by all the cities and towns, particularly Dover. He stated that picking up dispatch services for Durham is more than just providing services for another small town; Durham houses the University of New Hampshire, and all the events that go on at the school, along with the Whittemore Center, recreation fields, etc. He noted that he will be sending further comments to the Delegation.

Carol Reilly, Town Administrator for Barrington spoke next. She read from the letter that was sent via fax earlier today and is attached and made a part of these minutes. She noted that the Selectmen of the Town of Barrington do not support the County budget as submitted and we cannot balance the County's budget on the backs of the local taxpayers. They ask that greater consideration be given to the taxpayers, who cannot bear the additional burden of this amount of an increase in taxes. She asked that further effort be given to reduce the budget in order to show the Commissioners fiscal responsibility to the taxpayer. She also stated that Strafford County has one of the lowest unemployment rates in the State, yet in the town of Barrington alone last year, 41 mortgages were foreclosed upon and several residents are delinquent in paying their taxes. The number of people in need of welfare assistance is also growing. This is something unheard of in recent years. She asked the Delegation to "sharpen their pencils."

Joyce El Kouarti of Dover spoke next. She echoed the concerns voiced earlier by Dover Mayor Scott Myers and other citizens. She asked that the Delegation do everything it can to contain this increase in taxes in some way. We cannot keep doing things the way we have been doing them; it is not sustainable. She noted that the Durham dispatching services will cost the County an additional \$450,000 over the next five years; she questioned whether Dover could save money by having Strafford County dispatch for them as well.

Parks Christianbury of Dover spoke. He noted that he is an employee of Rockingham County's Dispatch Center and was requested to participate in Strafford County's study to take over dispatching services for Durham. He noted that it makes sense for the County to dispatch for Durham in several ways. Operating a central dispatch center for several cities and towns ensures that everyone is using the same service, the same frequency, and the dispatchers are aware of what is going on in the area at all times, as well as the participating entities. It does not make a difference where the Dispatch Center is located, as they call the area fire, ambulance, and police to report to an emergency. It is a much more efficient system at the County level and will save lives. He responded to a suggestion that the County would not be able to handle the additional calls for Durham by stating that Rockingham County dispatches for 23 police departments, 15 fire departments and ambulances, serving over 37 communities. Rockingham dispatches for one and a half times the number of entities as Strafford and has four dispatchers on duty. He noted that when every community has its own dispatch center, communication between entities breaks down, and sometimes entities operate on different frequencies. He noted the recent emergency hostage situation in Rochester, where they have their own dispatch center but operate on a different frequency than other dispatch centers. By using the Strafford County Dispatch Center, Durham will be saving a significant amount of money; Dover, Somersworth and Rochester could save as well if they opted to use this system. He congratulated the Commissioners for having the courage to go forward with this plan. Mr. Christianbury offered his expertise to anyone who was interested in further information on this issue.

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Chairman Rollo asked if anyone else wished to speak on the Commissioners Proposed Budget for 2008 at this time. There being none, the Chairman asked a second time if any members of the public wished to comment on the budget; again, there was no response. Chairman Rollo asked a third and final time if there was anyone wishing to provide input or comments on the Commissioners' Proposed 2008 budget. There being no other comments or questions from members of the public, Chairman Rollo declared the Public Hearing on the Commissioners Proposed 2008 budget closed at 7:47 p.m. and thanked the members of the public and other interested parties for attending the hearing on this cold night.

Chairman Rollo opened the Delegation meeting. He noted that the next item on the agenda was the appointment of the County Attorney to complete the unexpired term of Janice Rundles, who has taken a position with the Attorney General's office. Representative Wall motioned to appoint Thomas Velardi to fill the term of County Attorney, which ends in January of 2009. The motion was seconded by Representatives Hilliard and Berube. Representative Wall gave a brief overview of Attorney Velardi's background and resume. She noted that she was honored to put his name forth for consideration as County Attorney. The motion to appoint Attorney Thomas Velardi was passed unanimously on a voice vote.

Chairman Rollo noted that Strafford County PDA Representative Tony McManus had sent a written update on the activities of the Pease Development Authority for the Delegation's information.

Chairman Rollo then asked if any members of the Delegation wished to speak on any matters. There being none, he requested that the Chairmen of the various subcommittees schedule their subcommittee meetings during the month of February, with final reports due by the last week in February, so that mailings could be sent to the Executive Committee for their meeting to hear the recommendations on Friday, March 7th, at 9:00 a.m. He also noted that the Delegation Meeting to finalize the budget will be held on Saturday, March 15, 2008 at 9:00 in the morning.

Chairman Rollo asked to speak to the Chairmen of the subcommittees after the meeting adjourned. Several Subcommittee chairman met with the committee members and scheduled meeting dates and times after the Delegation meeting adjourned.

With no further business, the meeting adjourned at 8:00 p.m. on a motion by Representative Berube, seconded by Representative Hilliard.

Respectfully submitted,

Anne Grassie, Clerk

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STRAFFORD COUNTY DELEGATION MINUTES OF MEETING OF SATURDAY, MARCH 15, 2008

1. Call Meeting to Order: Chairman Rollo called the Public Meeting of the Strafford County Delegation to order at 9:00 a.m.
2. Pledge of Allegiance to the Flag: Representative Knowles led the Delegation in the pledge of allegiance to the flag
3. Moment of Silence: A moment of silence followed the pledge.
4. Read Notice of Public Meeting: Clerk Grassie read the Notice of the Public Meeting
5. Roll Call: Clerk Grassie called the roll, which showed the following members present:

PRESENT: Berube, Brennan, Julie Brown, Larry Brown, Brendon Browne, Cyr, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Mickelonis, Miller, Perry, Deanna Rollo, Michael Rollo, Rous, Schmidt, Sprague, Srnec, Vachon, Wall, and Watson (28 of 36)

EXCUSED: Jennifer Brown, DeChane, and Smith (3)

ABSENT: Billian, Burke, Oppenheimer, Spang and Warren (5)

Also present were County Commissioners Maglaras, Dumont and Chagnon, County Administrator Raymond Bower, Registrar of Deeds Leo Lessard, Sheriff Wayne Estes, Superintendent Warren Dowaliby, Finance Director Diane Legere, Administrative Assistant Jean Miccolo, and Ken Robichaud, Administrator's Assistant, as well as several members of the public and the media.

6. Subcommittee Presentations: Chairman Rollo noted that we would hear Subcommittee reports, as per the package which was sent to everyone prior to the meeting. The reports may not be given in the same order as listed on the meeting agenda that was included in the package.

Report and Recommendation of Revenues and Capital Expense Subcommittee

Chairman Rollo invited Representative Kaen to give the report for her Subcommittee. Representative Kaen reviewed the report and recommendations of the Revenues and Capital Expense Subcommittee. Representative Kaen noted that in regards to the capital expense items, this Subcommittee ensures that the items are funded in the appropriate manner; three other subcommittees also review the need for capital items, i.e., the Criminal Justice, General Government, and Riverside Rest Home subcommittees. She noted that the Executive Committee minutes state that her subcommittee met with Sheriff Estes; this was an error; they did not meet with him.

The following accounts and amounts were presented as the recommendation of the Revenues and Capital Expense Subcommittee:

<u>Account Name: Expenses/Revenue Line</u>	<u>Amount</u>
9100 - Interest on Bonded Debt-RRH:	36,935.00
9100 - Principal on Bonded Debt-RRH:	223,100.00
9100 - Interest on Bonded Debt-Courthouse:	951,137.00
9100 - Principal on Bonded Debt-Courthouse:	1,511,900.00
9902 - *Capital Expenditures - Registry of Deeds:	57,900.00
9902 - *Capital Expenditures - J&A Building - Non-Bonded Items	25,000.00
9902 - *Capital Expenditures - Riverside Rest Home - Non-Bonded Items	82,819.00
Total Operating Budget Expenditures:	2,888,791.00
**Anticipated Revenues	26,762,708.00

*The General Government and Riverside Rest Home Subcommittee also approved these line items in concept.

**An increase of \$238,741 over the Commissioners Proposed budget, which reflects the decrease in Interest Revenues of \$37,500 and an increase in Medicaid Revenue of \$276,241

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Representative Berube asked if the subcommittee reports would be voted on separately or together by the Delegation. Chairman Rollo stated that a motion to approve all Subcommittee reports would be in order after all reports are heard. Representative Schmidt asked Representative Kaen what the Subcommittee's final vote tally was. She replied that there were 3 members present and it was a unanimous vote of the above-noted recommendation. Representative Vachon stated that he disagreed with the figures that were printed; the final revenue figure should be higher than the Commissioners' Proposed budget (N.B.: The Commissioners Proposed Revenue figure was \$26,523,967; the Subcommittee's figure is \$26,762,708, an increase of \$238,741).

Report and Recommendation of Contracted Social Service Agencies Subcommittee

Chairman Rollo asked Representative Julie Brown to the meeting and asked her to present the report of the Contracted Social Service agencies Subcommittee. The Subcommittee met with representatives from each of the agencies requesting funding from the County and reviewed their requests on Friday, February 8, 2008. Each agency explained their specific programs and their financial requests for the Subcommittee.

After meeting with all twelve (12) agency representatives, the Subcommittee discussed the requested amounts and recommended allocations at some length. The Subcommittee voted to level fund all but three (3) agencies, increased funding for two (2) agencies (Community Action and Strafford Nutrition Program [Meals on Wheels]), and zero-funded one (1) agency (Seacoast Task Force on Family Violence, aka A Safe Place), noting that they did not submit their funding request application on time. Representative Brown noted that the Subcommittee recommended utilizing the money previously allocated to A Safe Place in the amount of \$17,000 and provide an additional \$15,000 to Community Action, which provides a variety of services for low-income families, and Meals on Wheels, to supplement a breakfast program that was run last year, but no longer has grant funding to continue. The additional money will also help to offset a decrease in funds from United Way.

Representative Brown reviewed the recommendations of the Subcommittee. Representative Brown stated that the Subcommittee is recommending an amount of \$550,076, \$2,000 more than the amount proposed by the Commissioners. She also stated that both CAP and Meals on Wheels, as well as all the agencies, provide a valuable service to the community. In regards to the breakfast program offered by Strafford Nutrition-Meals on Wheels, last year a grant enabled them to provide breakfast to 48 clients whose income level was under \$500 per month. The program ended due to the expiration of the grant and no availability of funds. It was the consensus of the Subcommittee to fund an additional \$4,000 to this program in order for them to start the breakfast program again. There was further discussion regarding the breakfast program. The recommendation of the allocations and the total amount to be allocated was a unanimous decision of the Subcommittee.

Representative Wall thanked Representative J. Brown and her Subcommittee for their hard work and diligence. She is very supportive of the agencies funded by the County and noted that the Community Action Agency offers a variety of programs that assist people and that these programs are not offered anywhere else. Representative Watson asked if A Safe Place (Seacoast Task Force) were to get its application to the County in a timely manner this year for next year's funding, would their request be considered. Representative J. Brown responded yes, if she is still the Chair of this Subcommittee, they would consider their application. Rep. Watson also noted that the increase in the CAP allocation will increase the baseline for next year's budget. Rep. J. Brown responded that at this time, she is unsure how the allocation breakdowns will be determined for next year. Rep. Grassie noted that the Subcommittee chose to fund CAP in a higher amount because of several emergency situations that developed this past year. Rep. Watson's response was that since these were one-time emergency situations, perhaps the budget amount for CAP should be level-funded to 2007 figures next year. There was further discussion on this issue.

The following amounts are the recommendations of the Subcommittee for the Contracted Social Service Agencies:

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<u>Subcommittee Agency</u>	<u>Recommendation</u>	<u>2007-2008 Increase/Decrease</u>
Community Action Program	\$95,000.00	+15,000.00
Avis Goodwin Health Clinic	55,000.00	0.00
Southeastern New Hampshire Services	30,000.00	0.00
Strafford Nutrition Program (Meals on Wheels)	59,000.00	+4,000.00
Great Bay Services	4,500.00	0.00
Child Care Association	68,000.00	0.00
Seacoast Task Force-A Safe Place	0.00	-17,000.00
Seacoast Hospice	18,576.00	0.00
Community Partners	25,000.00	0.00
Your VNA & Hospice	75,000.00	0.00
Dover Adult Learning Center of Strafford County	34,000.00	0.00
Homemakers Health Services	86,000.00	0.00
Totals:	\$550,076.00	+2,000.00

Report and Recommendation of General Government Subcommittee

Chairman Rollo asked Representative Hilliard, Chairman of the General Government Subcommittee, to give this report and recommendation. Representative Hilliard reviewed the report of the Subcommittee for the Delegation. They met with the appropriate department heads, elected officials and resource agency personnel to review their respective budgets, these include: Registry of Deeds, UNH Cooperative Extension, Soil Conservation District, Cocheco Valley Humane Society, Administration, J&A Maintenance, Court Jester Cafe, Interest on Temporary Loan, Health and General Insurances for J&A and RRH, County Convention, Employee Appreciation, Tuition Assistance, and Contingency. This Subcommittee also reviews the need for capital items for the Courthouse and facility/complex operations, except those pertaining to the Criminal Justice departments and Riverside Rest Home, which are reviewed by those subcommittees. It was noted that although this Subcommittee reviews the Capital Expense requests for the Courthouse, the Revenues and Capital Expenditures Subcommittee makes the financial recommendation.

The Subcommittee recommended a reduction to the amount proposed for Interest on Temporary Loan by \$143,636, from \$934,739 to \$791,103, to reflect the decrease in the prime rate, which was lowered by the Federal Reserve after the budget was published and at the recommendation of the Commissioners. As noted in the Revenues Subcommittee report, in conjunction with this lowered of expenses, there will be a corresponding lowering of the amount of Interest Revenue by \$37,500. The Subcommittee also recommended that the Conservation District amount be increased slightly in order to maintain its current level of staffing, as was agreed to last year. The amount of increase requested was \$3,347, from the amount in the Proposed Budget of \$69,713 to \$73,060.

Representative J. Brown asked if the Subcommittee would consider removing the recommended allocation to the Cocheco Valley Humane Society (CVHS) and adding this amount to the Meals on Wheels breakfast program. Representative Hilliard stated that at the request of the Subcommittee last year, the CVHS has been making great strides in improving all areas of their operations. They have been sending quarterly reports (as required by their funding agreement) for his review and these reports show that operations and the relationship with the cities and towns has improved. There is a new full-time Executive Director. In the most recent report, CVHS noted that they will begin fundraising efforts to build a new facility on the land that they now occupy (County-owned). He also noted that the impact on the tax rate of the \$25,000 funding allocation is approximately \$.04 per taxpayer (according to Administrator Bower). Representative Hilliard responded to some of the comments made by Representative J. Brown regarding CVHS. There was some discussion on the subcommittee report. The total budget for CVHS is \$752,850 for 2008; \$25,000 is 3% of this amount.

Chairman Rollo asked about the Registry of Deeds and how this office was fairing the real estate market. Representative Rollo replied that the Registry is still one of the County's biggest sources of revenues; it was noted that Registrar Lessard

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was able to lower his department's budget by \$12,000 from the 2007 amount. The recommendations of the General Government Subcommittee were as follows:

<u>Department/Account</u>	<u>Amount</u>
4100 - Administration:	\$342,437.00
4120 - Registry of Deeds:	560,750.00
4160 - J&A Maintenance:	394,417.00
5131 - Court Jester Café:	81,001.00
8360 - UNH/Strafford County Cooperative Extension:	199,613.00
8361 - Strafford County Conservation District:	*73,060.00
8362 -Cocheco Valley Humane Society:	25,000.00
9100.401 - Interest on Temporary Loan	*791,103.00
9100.406 - Bond Issue Fees	0.00
9200.451 - Health Insurance - J&A:	3,269,620.00
9200.452 - General Insurances - J&A:	206,056.00
9370 - County Convention:	9,000.00
9400 - Employee Appreciation:	6,000.00
9401 - Tuition Assistance:	8,000.00
9900 - Contingency:	5,000.00
9500.451 - Health Insurance - RRH:	4,017,947.00
9500 - General Insurance - RRH:	49,936.00
 Total General Government:	 \$10,038,940.00

*An increase of \$3,347 for the Conservation District over the Commissioners' Proposed Budget of \$69,713.

*A decrease of \$143,636 for Interest Expense over the Commissioners' Proposed Budget of \$934,739.

Report and Recommendation of Riverside Rest Home Subcommittee

Chairman Rollo asked Representative Wall to give the report on the Riverside Rest Home (RRH) Subcommittee recommendations. Rep. Wall thanked those Subcommittee members that were able to attend the meeting; she also commended Administrator Bower and the Rest Home staff for doing an outstanding job at Riverside and throughout the County. Rep. Wall reviewed the report of the Subcommittee, which was in agreement with the Commissioners' recommendations. She noted that overall there were no major changes in the RRH departmental budgets. She lauded the Rest Home's continuing education program, which has enabled many staff members to advance their careers. She noted that several nursing staff have taken advantage of the Medical Nursing Assistant (MNA) educational program and become MNA's. She also stated that no new positions have been added; although there have been some shifts of personnel in the budget from one department to another in order to better reflect actual usage of personnel. The budget presented is primarily a maintenance budget, with no major changes over last year except those caused by inflationary trends and the market. Representative Brennan noted that he has heard nothing but good things about Riverside; he would like to recognize this and noted that he believes RRH is the best nursing home in the area.

Representative Wall noted that 80% of the residents are Medicaid-qualified. The remaining residents are private pay; however; they are in "spend-down," meaning they will pay for their stay at RRH, until they have a minimum amount of funds remaining and then become Medicaid-eligible.

Representative Berube noted that the reimbursement rate for Medicaid residents has been frozen or decreased by the State over the last few years, causing the County-run nursing home to be in deficit each year. Representative Fargo asked Administrator Bower what the average length of stay for a resident is at RRH; Administrator Bower replied approximately six (6) months. The average length used to be a longer period; however, people are being cared for in their homes for a longer period of time, and therefore when they are admitted to a rest home, they are usually much sicker and require more care. Ten years ago the average length of stay was 2 to 3 years.

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In response to a question regarding the cost-shifting with the State, Chairman Rollo requested that Commissioner Maglaras answer, as he was the most knowledgeable about the status of this matter. Commissioner Maglaras noted that 2007-2008 to 10 years ago, the nursing home was making a profit for the County; now, it operates with a deficit, meaning the taxpayer has to pick up those costs that are not offset by revenue. The reimbursement rates have been frozen for several years and this year, the State has decreased the reimbursement rate by \$4 per bed day. The cost of caring for the residents has increased, and the reimbursement rate has decreased, causing a deficit for the nursing home. The operating deficit for this year is estimated to be approximately \$5 million. This transfer of costs from the State to the Counties is true for all the counties, not just Strafford. He went on to explain that the State sets the reimbursement rate for Medicaid, which is matched by the Federal Government. When the State lowers this reimbursement rate, the matching amount is also reduced.

Representative Goodwin asked if the County could change the manner in which the enterprise fund is reported in the audit. Commissioner Maglaras responded that according to the auditing practices under the GASB-34 regulations, County nursing homes are operating through an enterprise fund and the deficit is paid for through the general fund. Representative Wall noted that the rest home is always full and there is usually a lengthy waiting list. She feels that it is remarkable that RRH gets such high marks every year when the State survey is done, with the ever-increasing costs of care and the decrease in revenue. Representative Miller asked what percentage of RRH's income is from private pay residents and if the amount charged for private pay could be increased. Commissioner Maglaras noted that we could increase the private pay rate; however, these residents are in spend down mode and once they reach a certain amount of funds, they become Medicaid eligible. Currently, approximately 15% of the residents are private pay. If the private pay rates are increased, the spend down will occur more quickly and these residents will be on Medicaid; once on Medicaid, the County has to pay 25% of these costs. The current rate for private pay is \$230. In response to a follow-up question, there is only one resident with long-term care insurance. As of July 1, 2008, the County will be paying 100% of the non-Federal share of Medicaid costs. With no further discussion, Representative Wall noted that the Subcommittee voted unanimously in favor of the Commissioners Proposed Budget for Riverside departments, as follows:

<u>Department</u>	<u>Amount</u>
5100 - Administration	1,244,597.00
5102 - Management Information Systems	574,376.00
5120 - Purchasing	109,119.00
5130 - Dietary	1,783,093.00
5140 - Nursing	7,332,911.00
5141 - Socio-Behavioral Unit	1,191,188.00
5145 - Resident Services	89,031.00
5150 - Maintenance	1,199,453.00
5160 - Laundry & Sewing	379,762.00
5170 - Housekeeping	749,330.00
5180 - Physician & Pharmacy	202,160.00
5190 - Staff Development	154,383.00
5191 - Physical Therapy	536,864.00
5192 - Activities	487,802.00
5193 - Occupational Therapy	32,069.00
5195 - Social Services	311,581.00
Total Approved by Subcommittee:	16,377,719.00
9500 - *Insurances - RRH	4,067,883.00*
9902- *Capital Expenditures-Operating Budget	82,819.00*
Total RRH Budget	20,528,421.00

*These items are reviewed by this Subcommittee; however, recommendation for approval is made by the General Government and the Revenues, Capital Expenditures Subcommittees.

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Report and Recommendation of Human Services Subcommittee

Representative Hofemann gave the report of this Subcommittee. He reported that he met with Human Service Director Cheryl Moulton and Administrator Ray Bower and reviewed the budget line by line. Representative Hofemann noted that since he was the only member of the Subcommittee present, no recommendation could be made by his Subcommittee. Due to changes in the law reflected in House Bill 2, two line items have been created, Medicaid Costs (effective July 1, 2008) and Run-Off Costs, which are included in the budget and reflect what the County may have to pay the State for those services provided under the old (current) system prior to July 1, 2008 but not billed until after that date. The other categorical line items reflect a half year of services (January 1 through June 30, 2008). Representative Schmidt asked Commissioner Maglaras for a status report on this matter.

Commissioner Maglaras responded that the counties are in negotiations with the State as to the resolution of the changes in the law due to HB 2. He stated that the Delegation will probably have to be called back once this matter is settled. There was further discussion on this matter. In response to a question regarding how the Delegation will take up this section of the budget, since there was no recommendation from the Subcommittee or the Executive Committee, Chairman Rollo noted that the Delegation will make the final decision on this budget separately from the other Subcommittee reports..

The amount of the Commissioners Proposed Budget for the Human Service Department was as follows:

<u>Human Service Department</u>	<u>Amount</u>
Human Services	\$10,655,940.00

Report and Recommendation of Criminal Justice Subcommittee

Chairman Rollo asked Rep. Berube to give the report of the Criminal Justice Subcommittee. Rep. Berube reviewed the report. The Subcommittee met and reviewed the following budgets: County Attorney, Domestic Violence Unit, Child Advocacy Center (CAC), Sheriff's Office, Dispatch Center, Medical Examiner, Department of Corrections, Community Corrections and Mental Health Pilot Program, Academy Program, HOC Laundry, Drug Court, Jail Industries Program, and Jail Industry Contracts.

He noted that Strafford County is ahead of many other parts of the country in providing the types of criminal justice programs that are offered. We are trying to keep costs down by providing alternatives to incarceration that will help people who would otherwise be in jail. The programs work to teach people skills and rehabilitate them so that they can become good, hard-working citizens, able to earn a living for themselves and their families. The County also has contracts with several other entities to house their inmates; i.e., Rockingham County and the New Hampshire State Prison to house female inmates; and U.S. Immigration and Marshal's Offices. The Subcommittee was unanimous in its acceptance of the recommendations of the Commissioners Proposed Budget for the criminal justice departments.

Representative Fargo asked if there was a consensus of the Subcommittee to take over the operations of Durham Dispatch. Representative Berube responded that this was a cost-effective measure that would save the town of Durham money; if other cities wished to have Strafford Dispatch provide dispatch services for them, the County is open to researching the possibility of providing them. Dispatching on a regional basis provides not only a cost savings to all the cities and towns that participate, but it also provides a more uniform, hence a more secure, service. Everyone is on the same frequency and communications are much smoother, which enables response time to an emergency much better. He also noted that the Office of Homeland Security recommended that the County provide central dispatching for all the cities and towns. It was noted that the three cities have approached the County already. Representative Fargo asked about the cost effectiveness of providing these services to the town of Durham. The cost analysis that was conducted over two years ago, when preliminary discussions were being held with Durham, showed a more efficient service for both Durham and the County.

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Representative Srnec noted that since the town of Durham will be saving over \$1 million, will they be paying the County for dispatch services. It was noted that dispatch services are already built into the tax base, so Durham is already paying for a service it does not receive. Representative Srnec noted that the County taxpayer will have to pick up the additional cost in the County budget. Representative Mickelonis asked about the negotiations with Dover, Somersworth and Rochester for the dispatch services. Representative Berube noted that since we are in negotiations currently with the three cities, we should not discuss the matter any further at this time, as we would not want to hinder those negotiations.

Representative Goodwin asked about the Sheriff's request for additional funds of \$10,000 for a junket to Washington D.C. for several employees to attend a memorial for a deceased deputy. It was noted that this money was never included in the original budget and was not approved by the Subcommittee, so at this point, it is not an issue. Representative Fargo asked how much revenue is generated by the Federal contracts to house their inmates at the House of Corrections. This is approximately \$4.5 million. The balance of money for boarding contracts is from the New Hampshire State Prison, Rockingham County.

Representative Vachon asked for further clarification of the dispatch center. Rep. Berube replied that three additional positions were added to the Dispatch budget, increasing the Dispatch budget by \$134,302 this year. Representative Larry Brown asked if the County is saving Durham over \$1 million by providing the dispatch services for them, are they willing to at least for the additional costs the County will be taking on, about \$134,302. Representative Berube replied that none of the other towns pay an additional fee for the services provided by the County Dispatch, so the answer is no. This service is provided to the towns as a balancer for them. The County provides a much greater percentage of services to the cities than it does to the towns, so the dispatch center is a way to offset some of this imbalance. Chairman Rollo reiterated that the cities receive a larger percentage of the services than they pay and than the towns receive. Representative Grassie noted that should the three cities decide to utilize the services of the County dispatch center, the costs for the separate dispatch centers will disappear, reducing their tax expense; the cost to run the County dispatch is much less than 3 or more separate dispatch centers, so everyone will save in the long run. Rep. Berube agreed that costs for all entities would eventually be reduced.

Representative Watson asked if it is going to cost an annual amount of \$135,000 to dispatch for Durham; was any consideration given to billing Durham for these additional costs since they will be saving approximately \$1 million per year. Chairman Rollo responded that the other towns receive these services and they are not charged, so charging Durham would be unfair. Representative Mickelonis asked what effect this amount is on the tax rate. Chairman Maglaras noted that the additional cost to the County to add three (3) dispatchers is \$135,000 and that the cost to operate Durham's Dispatch Center is \$230,000 to \$240,000, not the \$1 million mentioned earlier. There was some further discussion on this matter. Representative Berube noted that it was the unanimous vote of the Criminal Justice Subcommittee to accept the amounts for the criminal justice portion of the budget as follows:

<u>Criminal Justice Departments</u>	<u>Amount</u>
County Attorney's Office	\$ 1,097,627.00
Domestic Violence Unit	466,734.00
Child Advocacy Center	104,367.00
Sheriff's Department	1,282,506.00
Dispatch Center	568,351.00
Medical Examiner	16,000.00
Department of Corrections	7,837,944.00
Community Corrections & Mental Health Pilot Program	682,573.00
Academy Program	64,824.00
HOC Laundry	38,955.00
Drug Court	336,514.00
Jail Industries Program	160,415.00
Jail Industries Contracts	2.00
Total	\$12,656,812.00

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7. Roll Call Motions to Approve Total Operating Expenditures, Total Revenues, Surplus, and Amount to be Raised by Taxation

Representative Schmidt motioned to vote on acceptance of all the Subcommittee recommendations, with the exception of the Human Service Department. The motion was seconded by Representative Grassie. Representative Vachon asked for a point of clarification. Is the Delegation being asked to vote to accept the Subcommittee's recommendations, or on the total figures for the budget. The motion is to accept the recommendations and the amounts recommended by the Subcommittees, per the notation under no. 7 of the agenda and numbers listed in the second set of budgetary numbers provided there.

Representative J. Brown motioned to amend the motion and reduce funding for the Cocheco Valley Humane Society to \$12,500 and increase the amount of funding for the Meals on Wheels program \$12,500, with the stipulation that CVHS only take animals from Strafford County and none from out of State. Representative D. Rollo seconded the motion. There was some clarification of this process and further discussion. Representative Kaen motioned to limit debate; seconded by Representative Brennan and accepted unanimously. The motion as presented was re-stated by the Chair. Motion for roll call on the motion; seconded and accepted. The roll call on the motion showed the following results:

YEAS: J. Brown, L. Brown, B. Browne, Cyr, Goodwin, Hofemann, Hutz, Mickelonis, D. Rollo (9)

NAYS: Berube, Brennan, Domingo, Fargo, Grassie, Hilliard, Hubbard, Kaen, Knowles, Miller, Perry, M. Rollo, Rous, Schmidt, Sprague, Srnc, Vachon, Wall, and Watson (19)

Motion failed 9 to 19.

Representative Hubbard motioned amend the original motion to increase the amount of funding for the Strafford Nutrition Program's Meals on Wheels, by \$15,000. The motion was seconded by Representative Hilliard. Representative Hubbard spoke to her motion. Representative Berube motioned to move the motion; seconded by Representative Brennan and accepted unanimously. Motion for roll call on the motion; seconded and accepted. Representative J. Brown asked for clarification of the amendment to add \$15,000 to the Meals on Wheels program, was the amount specifically designated for a breakfast program? Rep. Hubbard replied, no it was for the Meals on Wheels program. A roll call on the amendment to add \$15,000 to the Meals on Wheels program showed the following results:

YEAS: Berube, Brennan, J. Brown, L. Brown, B. Browne, Cyr, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Mickelonis, Miller, Perry, D. Rollo, Rous, Schmidt, Sprague, Srnc (24)

NAYS: M. Rollo, Vachon, Wall, and Watson (4)

Motion passed 24 to 4 to add \$15,000 to the Meals on Wheels program.

Representative Vachon motioned to amend the original motion by reducing the amount recommended by the various Subcommittees by a total of \$230,969, as follows: \$219,969, a reduction in non-union employee wage increases, \$9,000 from the overtime line item in the Dispatch Center Department, and \$2,000 from the Employee Appreciation Fund line item. Representative Watson seconded the motion. Representative Vachon spoke to his motion, stating we are in very difficult times and the Delegation has been very generous to the Commissioners over the years, even approving money for a new jail. The reduction in non-union employee wage increases is the amount that employees received in increases last year; he also does not feel additional money should be included in the budget for employee appreciation. In response to a question regarding the impact this would have on the amount to be raised by taxation, Commissioner Maglaras replied it would be approximately 1% of the tax rate. There was some further discussion regarding the motion. Representatives Hilliard, Rous, Hubbard, Wall, Fargo spoke against the motion. Representative Brennan motioned to move the question; seconded and accepted. The motion to reduce expenditures by \$230,969 was repeated; call for a roll call vote. The roll call vote on the motion showed the following results:

YEAS: None (0)

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NAYS: Berube, Brennan, J. Brown, L. Brown, B. Browne, Cyr, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Mickelonis, Miller, Perry, D. Rollo, M. Rollo Rous, Schmidt, Sprague, Srnec, Vachon, Wall, and Watson (27)

ABSENT: Hilliard (1)

Motion failed 27 to 0 to cut the budget by \$230,969.

The motion on the floor to accept all Subcommittee recommendations, except Human Services, was presented. Representative Mickelonis motioned to remove \$15,000 from the bottom line of the budget and allow the Commissioners to decide where to take this amount from. The motion was seconded by Representative J. Brown. Some discussion on the motion; a motion to limit debate; seconded and accepted. Motion for a roll call on the motion; seconded and accepted. A roll call on the motion to reduce the County budget by \$15,000 and allow the Commissioners authority to make this reduction where they deemed appropriate, showed the following results:

YEAS: J. Brown, L. Brown, B. Browne, Cyr, Fargo, Goodwin, Hofemann, Hutz, Mickelonis, Srnec, and Vachon (11)

NAYS: Berube, Brennan, Domingo, Grassie, Hilliard, Hubbard, Kaen, Knowles, Miller, Perry, D. Rollo, M. Rollo, Rous, Schmidt, Sprague, Wall, and Watson (17)

Motion failed 17 to 11.

Representative Berube motioned to move the original motion as presented by Representative Schmidt to accept the Subcommittee's recommendations for all budget amounts except the Human Service Department, which would be voted on separately, as amended by adding \$15,000 to the Meals on Wheels Program. The motion to move the motion was seconded by Representative Srnec and accepted unanimously.

Representative Berube motioned for a roll call on the original motion; seconded by Representative Srnec and accepted. The roll call on the motion to accept all Subcommittee recommendations except for Human Services, as amended, showed the following results:

YEAS: Berube, Brennan, J. Brown, L. Brown, B. Browne, Cyr, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Mickelonis, Miller, Perry, M. Rollo, Rous, Schmidt, Sprague, Srnec, Wall, and Watson (26)

NAYS: Vachon (1)

ABSENT: D. Rollo (1)

Motion passed 26 to 1 to accept Subcommittee recommendations, except Human Services, plus amendment to add \$15,000 for Meals on Wheels program.

Representative Sprague motioned to accept the Commissioners Proposed budget amount for the Human Service department. Motion seconded by Representative Knowles. Representative Sprague spoke to his motion, stating that the Delegation does not like having to approve pass a budget with a 15% increase; but the only recommendations for changes are nickels and dimes, decreasing the budget by minimal amounts.

Representative Vachon motioned to amend the motion by reducing the Human Service Department budget by \$1,482,500 million, the amount in the Run-Off costs line, bringing the bottom line for this budget to \$9,173,440. Motion seconded by Representative Watson. Representative Vachon spoke to his motion, stating he does not understand why we should include an amount in the budget that may be taken out at a later date, once an agreement is reached with the State regarding payment of these expenses. There was some discussion regarding whether the County should leave the money in or take it out now, with the possibility that the Delegation will have to reverse this decision at a later date. In either case, the Delegation will have to come back to ratify the Union agreement, later this spring or summer. Representatives Fargo, Sprague, Berube, Hubbard, and Schmidt spoke to the motion. Representative

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Schmidt asked Commissioner Maglaras where the negotiations with the State are at this point. Commissioner Maglaras responded that the counties are meeting to discuss, and hopefully vote on, an agreement the first week of April. However, this does not guarantee that we will have an answer at that time. The Run-Off costs will have to be paid; the decision is on who will be paying them, the State or the Counties. Representative Berube motioned to limit debate on the amendment to the motion, to move the amendment to the motion and for a roll call on the amendment; seconded and approved unanimously. The motion on the floor was to reduce the Human Service Department budget by the amount of the Run-Off costs of \$1,482,500 and reduce the bottom line of that department to \$9,173,440. A roll call on the motion showed the following:

YEAS: Cyr, D. Rollo, Vachon and Watson (4)

NAYS: Berube, J. Brown, L. Brown, B. Browne, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Mickelonis, Miller, Perry, M. Rollo, Schmidt, Sprague, Srnec, and Wall (22)

EXCUSED: Brennan and Rous (2)

Motion failed 4 to 22. The original motion by Representative Sprague to approve the Human Service Department budget in the amount of \$10,655,940 was moved. A roll call on the motion showed the following results:

YEAS: Berube, J. Brown, L. Brown, B. Browne, Cyr, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Mickelonis, Miller, Perry, D. Rollo, M. Rollo, Schmidt, Sprague, Srnec, and Wall (24)

NAYS: Vachon and Watson (2)

ABSENT: Brennan and Rous (2)

Motion passed 24 to 2. Representative J. Brown motioned to accept the following amounts for the 2008 Strafford County Budget, as per the Subcommittee Recommendations and the Commissioners Proposed Budget, plus the increase of \$15,000 for the Meals on Wheels Program:

•Total Operating Expenditures	\$53,183,278.00
•Total Revenues	\$26,762,708.00
•Amount to Be Raised by Taxation:	\$26,420,570.00
*A decrease of \$362,030 over Commissioners Proposed Budget.	

The motion was seconded by Representative Hubbard. Representative Vachon motioned to amend the motion and level fund the operating expenditures to the 2007 level of \$48,493,609, approve revenues in the amount recommended by the Subcommittee for 2008 of \$26,762,708, with an amount to be raised by taxation of \$21,730,902. The amendment to the motion failed for a lack of a second.

The original motion by Representative J. Brown was called and presented. Representative Hubbard asked for a point of clarification. If this budget does not pass, what will happen. Chairman Rollo responded that the Commissioners Proposed Budget will go into effect as of April 1st if the Delegation does not make a decision on it by that time. A roll call on the motion showed the following results:

YEAS: Berube, J. Brown, L. Brown, B. Browne, Cyr, Domingo, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Kaen, Knowles, Miller, Perry, D. Rollo, M. Rollo, Schmidt, Sprague, and Wall (22)

NAYS: Mickelonis, Srnec, Vachon and Watson (4)

ABSENT: Brennan and Rous (2)

Motion passed 22 to 4.

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8. Motion to Approve Minutes of the January 29, 2008 Delegation Hearing and Meeting: Representative Berube motioned to accept the minutes of the January 29, 2008 Delegation Hearing and Meeting as written. Seconded by Representative Hubbard and approved unanimously on voice vote.
9. Motion to Authorize the County Commissioners to Submit CDBG Application for Agility Manufacturing, Inc. through SEDC and Accept and Receive these Funds: Representative Berube motioned to authorize the County Commissioners to submit the CDBG Application for Agility Manufacturing, Inc. through Southeast Economic Development Corporation and Accept and Receive These Funds. The motion was seconded by Representative L. Brown. Representative Mickelonis asked for an explanation of this matter. Chairman Rollo noted that although New Hampshire no longer requires Delegation approval of this request, it would be provided anyway as a matter of support for the Commissioners in submitting a CDBG application for Agility Manufacturing. A public hearing on this matter will be held by the Commissioners in the near future. Representative Schmidt motioned to cancel the vote as it is not necessary; seconded and approved. Representative Berube and L. Brown rescinded their original motion for authorization.
10. Other Business That May Legally Come Before the Delegation: Chairman Rollo asked if there was any other business to come before the Delegation. Representative Fargo noted that the current Pease Development Authority Representative, Anthony McManus, has requested that the Delegation re-nominate him to this position. He is currently in hold-over status and has been for some time. He feels that Mr. McManus is doing a fine job representing Strafford County and would like to have him continue in this capacity. Representative Fargo motioned to nominate Mr. Anthony McManus as the Strafford County Representative to the Pease Development Authority and submit this nomination to the Government, Speaker of the House, and Senate President for approval. The motion was seconded by Representative Wall. Representative Berube asked if we could ask for another tour of the Tradeport. The Delegation voted unanimously in favor of re-nominating Mr. McManus to the position of Strafford County Representative to the PDA.
11. Adjournment: Representative Schmidt motioned that the meeting be adjourned at 12:05 p.m.; the motion was seconded by Representative Berube and accepted unanimously on a voice vote. Representative Berube thanked Chairman Rollo for doing a fine job chairing the meeting. The Delegation members were invited to a luncheon in the cafeteria after the meeting.

Respectfully submitted,

Anne Grassie, Clerk

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STRAFFORD COUNTY DELEGATION MINUTES OF MEETING OF MAY 27, 2008, 7:00 p.m.

1. Call Meeting to Order: Chairman Rollo called the Public Meeting of the Strafford County Delegation to order at 7:00 p.m.
2. Pledge of Allegiance to Flag: Representative Vachon led the Delegation in the pledge of allegiance to the flag.
3. Moment of Silence: The members of the Delegation remained standing for a moment of silence.
4. Read Notice of Meeting: Clerk Grassie read the Notice of the Public Meeting.
5. Roll Call: Clerk Grassie called the roll, which showed the following members present:

Present: Brennan, Jennifer Brown, Julie Brown, Cyr, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Knowles, Perry, Deanna Rollo, Michael Rollo, Schmidt, Srnec, Vachon, and Watson (19 of 36)

Excused: Berube, Kaen, Miller, Oppenheimer, Smith, Sprague, Wall, and Warren (7)

Absent: Billian, Larry Brown, Browne, Burke, DeChane, Domingo, Mickelonis, Rous, and Spang (10)

Also present were Commissioners Maglaras, Dumont, and Chagnon, County Treasurer Pamela Arnold, County Administrator Raymond Bower, County Attorney Thomas Velardi, Register of Deeds Leo Lessard, Jean Miccolo, Commissioners' Administrative Assistant, Gary Wulf, County Negotiator, Martha Hewitt, Cocheco Valley Humane Society, several members of the SEA Union, representing Riverside Rest Home and the Department of Corrections.

6. Approve Minutes of the Delegation Meeting of March 15, 2008: Representative Schmidt motioned to accept the minutes of the March 15, 2008 Delegation meeting as presented. The motion was seconded by Representative Hubbard and approved unanimously by voice vote.
7. Approve State Employee's Association of New Hampshire, Inc. (SEA), Local 1984 Strafford County Bargaining Unit Agreement for 2008: Representative Schmidt motioned to ratify the SEA Local 1984 Strafford County Bargaining Unit Agreement for 2008. The motion was seconded by Representative Grassie.

Rep. Vachon asked if there was going to be a presentation on the details of the agreement. Chairman Rollo explained that the Delegation could go into Executive Session to discuss specific details; however, if the questions were general in nature, they could be answered in public session. Rep. Vachon asked if by ratifying the Union agreement, the Delegation would also be approving wage increases for non-union employees, and if so, why. Chairman Rollo asked Commissioner Maglaras to respond to this question. Commissioner Maglaras explained that the Delegation has to approve the cost items of the contract with the Union. He noted that union and non-union employees will be receiving the same wage and benefit package. The total cost of the contract is \$400,000 and due to the significant savings in the health insurance plans, we will be able to pay for the package within budgetary limits and therefore will not have to request a supplemental appropriation for wage increases. Once we have actual figures for the health insurance, we can update the Delegation as to actual costs. An outline of the specifics of the Union agreement was sent to the Delegation in the mailing prior to this meeting. Rep. Vachon asked if by approving the Union agreement, the Delegation would be approving salaries and insurance packages in the same amount for non-union employees. Rep. Hilliard noted that negotiations for this agreement were held between the Union and management and were on-going for several months. He feels that the contract presented is in the best interest of management and labor and he has complete faith in both sides that they have negotiated a fair and equitable agreement.

Rep. Goodwin asked how many employees were members of the Union and how many are non-union. The response was that there are approximately 335 employees who are bargaining unit-eligible, i.e., represented by the Union, and there are approximately 165 non-union employees.

Rep. Vachon motioned to divide the question to vote on the Union agreement and take up the non-union employee salary package during the next budget session. There being no second to the motion, it failed. Rep. Hilliard called the question; seconded by Rep. Knowles and accepted. The motion was to ratify the Union agreement; with no further discussion, the motion passed 19 to 0 on a roll call vote as follows:

Yeas: Brennan, Jennifer Brown, Julie Brown, Cyr, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Knowles, Perry, D. Rollo, M. Rollo, Schmidt, Srnec, Vachon, and Watson (19 of 19)

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Nays: None.

8. Review Recommendations of Executive Committee and Approve Elected Officials Salaries for 2009-2010 Term: Chairman Rollo opened this matter for discussion. Rep. Srnec motioned to accept the recommendations of the Executive Committee as presented in the attachment to the minutes of the May 9, 2008 meeting, as follows:

Elected Official Position	2007-2008 Salaries	2009 Increase	2009 Salary	2010 Increase	2010 Salary	Total 2 Year Increase
Commission Chairman	\$10,406	5% - \$520.30	\$10,926.30	5% - \$546.32	\$11,472.60	\$1,066.62
Commission V. Chairman	\$9,374	5% - \$468.70	\$ 9,842.70	5% - \$492.14	\$10,334.84	\$ 960.84
Commission Clerk	\$9,374	5% - \$468.70	\$ 9,842.70	5% - \$492.14	\$10,334.84	\$ 960.84
Treasurer	\$6,808	5% - \$340.40	\$ 7,148.40	5% - \$357.42	\$ 7,505.82	\$ 697.82
County Attorney	\$75,000	4% - \$3,000.00	\$78,000.00	3% - \$2,340.00	\$80,340.00	\$5,340.00
Register of Deeds	\$48,000	5% - \$2,400.00	\$50,400.00	5% - \$2,520.00	\$52,920.00	\$4,920.00
Sheriff	\$50,000	\$5,000.00	\$55,000.00	\$5000.00	\$60,000.00	\$10,000.00

Representative Hubbard seconded the motion. Rep. Srnec noted that the Executive Committee met on May 9, 2008 and discussed the salaries at length. The total cost of these recommendations for the two year period 2009-2010 is \$23,946.11. The Delegation has supported increases for union and non-union employees and he feels they should support increases for Elected Officials as well. Rep. Watson motioned to amend the motion to change the Sheriff's proposed increase from \$5,000 per year to five percent (5%) each year. The motion was seconded by Rep. Schmidt. Rep. Watson followed up his motion, stating that he felt an increase of approximately twenty percent (20%) was too high of an increase, especially since no other officials are receiving more than a 5% increase each year.

Chairman Rollo reminded the Delegation that the proposed increases in salary are meant for the position, not the person in that position. After elections, there could all new elected officials at the County. Rep. Hilliard stated that he supports the original motion and feels the salary increases presented are fair and modest. Rep. Grassie noted that the duties of Sheriff's Department have increased dramatically over the past few years and we should pay the head of that department an adequate salary to ensure that we attract candidates that are qualified. The department transports inmates for several entities, including the Federal Marshal's office. The reason why the increase recommended was so large was that when the Executive Committee looked at the salaries of the Sheriff's in the nine other counties, Strafford County's Sheriff position was in eighth lowest paid position. The adjustment was to bring Strafford County more in line with the other Counties, as well as to compensate the position at a more fair market rate. Rep. Julie Brown noted that she thinks this is a fair amount and that some of the deputies are earning almost as much as the Sheriff and it would be a shame if they earned more than their department head should these increases not pass. Rep. Vachon stated that he will be voting against all salary increases. Rep. Goodwin asked what the effect of the \$23,946 increase would be on the budget. Commissioner Maglaras responded that it would be approximately one-tenth of a percent tax increase. Rep. Schmidt noted that these salaries would not take effect until 2009. With no further discussion, the amendment to the motion was called and a roll call was taken. The motion as amended (change the Sheriff's salary for 2009-2010 from \$5,000 per year to 5% per year) failed on a roll call vote, as follows:

Yeas: Brennan, Cyr, Hilliard, Hofemann, Vachon, and Watson (6 of 19)

Nays: Jennifer Brown, Julie Brown, Fargo, Goodwin, Grassie Hubbard, Hutz, Knowles, Perry, D. Rollo, M. Rollo, Schmidt, Srnec (13 of 19).

The original motion to accept the recommendations of the Executive Committee as listed above, was brought forward for further discussion. Rep. Fargo asked how the recommendations were developed, if cost of living increases (COLA) or bonuses are involved. Chairman Rollo noted that traditionally, the Delegation has not based the salaries of the Elected Officials on COLAS and no bonuses are involved. The increases have, in the past, been tied to that given to employees over a two year period. He also noted that the Commissioners have not had an increase in salary for the past two terms. Chairman Rollo also noted that Strafford County's salaries for elected officials are overall much lower than several other counties of comparable population size. Rep. Schmidt noted that during his tenure as Chairman of the Delegation, the increases

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provided elected officials were very modest; he believes the increases being offered today are also very modest. There was some further discussion on this matter before the original motion was called. Chairman Rollo asked the Clerk to call the roll on the motion to approve the Executive Committee's recommendations for salaries of the Elected Officials for the 2009-2010 biennium. The motion passed 17 to 2, as follows:

Yeas: Brennan, Jennifer Brown, Julie Brown, Cyr, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Knowles, Perry, D. Rollo, M. Rollo, Schmidt, Srnec, (17 of 19)

Nays: Vachon, and Watson (2).

9. Approve Land Lease for Cocheco Valley Humane Society: Chairman Rollo asked Commissioner Maglaras to provide some background information on this matter. Commissioner Maglaras reported that the Cocheco Valley Humane Society (CVHS) has approached the Commissioners regarding leasing five (5) acres of County on which they want to build a new facility. The Commissioners did speak to the Delegation at their meeting in January to let them know that we were in the process of drawing up a ground lease. CVHS is moving forward on the proposal, setting up fundraising events and working with the bank and drawing up specifications. Before they can move forward, the Commissioners need the authorization of the Delegation to enter into a lease with CVHS. They are proposing a ninety-nine (99) year lease similar to the one we have with the Hyder Hospice House and Covered Bridge Manor. The amount due for the lease is \$1 per year. Commissioner Maglaras reminded the Delegation that the County has leased the current building to the Humane Society for over twenty years; this building is known as the "old piggery" and it was literally a piggery at one time. It is in poor condition and a new building with additional space is sorely needed by the Humane Society. Once the drawings of the new facility are drawn up, this information will be shared with the Delegation, as well as the Commissioners.

Rep. Fargo asked where the new building will be located, whether it will affect the conservation easement, and why five acres is required for the facility. Commissioner Maglaras explained that the acreage and building is located adjacent to their current location, behind the jail. Areas along the road are reserved for use by the County, should expansion be necessary. He explained that of the approximate 290 acres of County land, 65 acres have been reserved for the County's future usage and governmental purposes. Right now, we are looking at a five acre parcel of land; however, they may not need this much. We needed a place to begin negotiations, and five acres was a good place. This is the amount of land allocated to the Hospice House and less than the eight (8) acres leased to Covered Bridge Manor.

Rep. Julie Brown noted that she does not have a problem with CVHS building a new facility, but she wants to ensure that the taxpayers do not have to pay any more for this facility. Chairman Rollo noted that as far as the future of CVHS and funding they receive, this will be the decision of future Delegations, not this Delegation. At this time, the Commissioners are looking for authorization to lease them five acres of land for 99 years for \$1 a year. Commissioner Maglaras noted that once a plan for the building is drawn up, we will notify the Delegation and invite them in to view the plans. In response to a question, Commissioner Maglaras stated that should the Humane Society go out of business after the building is built, the County will assume the building at a fair cost.

Rep. Fargo noted that he was not familiar with the other leases mentioned and asked for clarification. Commissioner Maglaras explained that the County would lease five acres of County land to CVHS for 99 years, at \$1 per year; the Commissioners are asking for authorization from the Delegation to enter into this lease so that CVHS may move forward with fundraising and financial efforts. Rep. Goodwin asked if the lease is renewable. It was noted that it is a 99 year lease, so probably not. Rep. Watson asked if the Delegation will be called back again once the lease has been formally negotiated. Commissioner Maglaras noted that the Delegation will be granting the Commissioners permission to lease the land; the Commissioners will have the right to negotiate the contract and the actual lease. He also noted that the Commissioners will have some architectural control over the building to ensure that it meets the aesthetic quality of the other buildings located on County property. Rep. Brennan asked the reason for the length of the lease, 99 years. Administrator Bower explained that lending institutions require that there be a specific length of time provided in a lease so that they are guaranteed that the Humane Society will have a place to locate the building and it will be stable—i.e., the lease won't expire in five years after the bank has lent them the money to build.

Rep. Fargo asked about past disagreements with the City of Dover regarding inspections and permits for buildings. Commissioner Maglaras explained this was more a disagreement regarding payment for permits, than for inspections.

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MINUTES OF MEETING OF MAY 27, 2008

The City of Dover has conducted several inspections and been very helpful in several areas of the building process, especially at the new jail. However, the County is exempt from paying for building permits, and that is the problem that has been encountered in the past.

Rep. Goodwin asked how much more usable land there is at the County and the prospects of leasing or selling to other entities. Commissioner Maglaras responded that there are several acres still available for governmental use; requests for leasing County land will be conducted on a case by case basis.

Rep. Hilliard noted that CVHS has been reporting on a regular basis to the General Government Subcommittee. They have worked diligently on improving their operations and have met every request that the Delegation has asked of them. They have developed a plan of action for the future and are working on improving the facility in which they are now housed. Fundraising efforts can begin once permission to lease the land is given by the Delegation and the Commissioners approve the lease. Rep. Vachon asked if we wanted to commit to this lease, when the land is located so close to the County Jail. He wants to ensure that they have a good location. There was some discussion regarding the possibility of a future expansion of the Jail. It was noted that we would ensure that this would not impact the location of the Humane Society. Commissioner Maglaras also noted that the Commissioners have received authorization to enter into leases in the past that have not come to fruition; the authorization by the Delegation to enter into a lease agreement will not bind the County should things not work out.

Chairman Rollo asked if there were any other questions. There being none, Rep. Hilliard motioned to authorize the County Commissioners to enter into an agreement to lease five acres of land to the Cochecho Valley Humane Society for 99 years. The motion was seconded by Rep. Grassie and was passed 19 to 0 on a roll call vote, as follows:

Yeas: Brennan, Jennifer Brown, Julie Brown, Cyr, Fargo, Goodwin, Grassie, Hilliard, Hofemann, Hubbard, Hutz, Knowles, Perry, D. Rollo, M. Rollo, Schmidt, Srnec, Vachon, and Watson (19 of 19)

Nays: None.

10. Tentative Date for Tour of Pease Tradeport: Friday, June 6, 2008, 9:30 a.m.: Chairman Rollo asked for a show of hands for those interested in taking a tour of the Pease Tradeport on Friday, June 6, 2008. This is a great opportunity to visit the Tradeport and possibly tour the Port as well. Approximately twelve (12) members were interested in attending. Further information will be provided shortly.

11. Any Other Business Which May Legally Come Before the Delegation: Rep. Perry asked for an update on the changes that are occurring in Human Services Department and how they will affect the budget, and whether a supplemental budget will be needed. Commissioner Maglaras noted that several issues had developed since the last meeting. At this time, there is some discussion regarding the Counties having to pay 100% of Elder Care services, and home and community based care (HCBC). This would increase costs for the Counties to \$9.6 million. He noted that he has spent hours testifying before the House Finance Committee regarding these matters. The financial relationship between the State and the Counties will change as of July 1st, whereby the Counties will pay 50% of all Medicaid and Elder Care costs, and the Federal government will pay the other 50%. The State will take over payment of all Board and Care of Children costs. At this time, we have no specific breakdown of the additional costs to the County and are still working these matters out.

12. Adjournment: Rep. Grassie motioned to adjourn the meeting at 8:05 p.m. The motion was seconded by Rep. Srnec and was accepted unanimously on voice vote.

Respectfully submitted,

Anne Grassie, Clerk

STRAFFORD COUNTY 2008 ANNUAL REPORT

STRAFFORD COUNTY LEGISLATIVE DELEGATION MINUTES OF PUBLIC HEARING AND MEETING OF AUGUST 20, 2008, 7:00 p.m.

1. Call Public Hearing To Order: Chairman Rollo called the Public Meeting of the Strafford County Legislative Delegation to order at 7:00 p.m.
2. Pledge of Allegiance to Flag: Representative Knowles led the Delegation in the pledge of allegiance to the flag.
3. Moment of Silence: The Delegation remained standing for a moment of silence. Chairman Rollo asked that everyone keep Representative Dom Domingo in their thoughts as he was in the hospital.
4. Read Notice of Public Hearing and Meeting: Clerk Grassie read the Notice of the Public Hearing and Meeting.
5. Roll Call: Clerk Grassie called the roll, which showed the following members present:

Present: Berube, Billian, Brennan, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Fargo, Goodwin, Grassie, Hofemann, Hutz, Kaen, Knowles, Miller, Oppenheimer, Perry, Deanna Rollo, Michael Rollo, Schmidt, Smith, Spang, Sprague, Srnec, Vachon, Wall, Warren, and Watson (29 of 36)

Excused: DeChane, Domingo, Hilliard, Hubbard, and Rous (5)

Absent: Jennifer Brown, Mickelonis (2)

Also present were Commissioners Maglaras, Dumont, and Chagnon, County Administrator Raymond Bower, County Attorney Thomas Velardi, Sheriff Wayne Estes, Register of Deeds Leo Lessard, Jean Miccolo, Commissioners' Administrative Assistant, and Ken Robichaud.

6. Invite Commission Chairman Maglaras to Speak on the Proposed Reduction in 2008 Taxes of \$1,024,743: Chairman Rollo invited Commissioner Maglaras to speak to the public and the members of the Full Delegation. Commissioner Maglaras noted that he would explain the difference between the amount that originally anticipated and publicized for the reduction in taxes and the amount that was being presented this evening and that he would answer any questions regarding this matter from the public or the Delegation. He then explained the difference in the two amounts, which is an additional \$47,326 reduction. Commissioner Maglaras stated that since the letter was sent to the Delegation outlining the reduction estimate of \$977,417, the County had continued to work with the State and the Human Services Department to determine a more exact amount. Since then, the County has determined that due to the changes, three (3) positions in the Human Service Department will be eliminated as of October of this year. This is a direct result of the County's changed financial relationship with the State Department of Health and Human Services. The additional \$47,326 is the savings for the fourth quarter in compensation for these positions. Nine of the ten counties have come to an agreement with the State regarding payment of the Run-Off costs. There are still some outstanding liabilities that the County will be responsible for, estimated to be \$280,083, the amount to remain in that line item. These are primarily for Board and Care of Children expenses that date back to 2001, which we are still working out with the State as to responsibility. As of July 1st, the State will be paying for all of these expenses, as well as Old Age Assistance, and Aid to Permanently & Totally Disabled. The County will be responsible for 100% of Elder Care. The good news is that we have saved a considerable amount of money with the agreement with the State. The County will no longer be checking bills and therefore, these positions in the Human Service Department can be eliminated. The Commissioners have been working to transition the Human Service employees to other available positions in the county, without creating new positions, nor laying off long-term employees.

Commissioner Maglaras then reviewed the recommendation to decrease the Registry of Deeds Projected Revenue line by \$225,000, from \$1,250,000 to \$1,025,000. This is primarily due to the downturn in the real estate economy. Based upon the first seven months revenues for 2008, Register of Deeds Leo Lessard anticipates that the Registry will not be able to meet the anticipated goal of \$1,250,000 for this year and that there will be a loss of \$225,000, if anticipated revenues remain as budgeted. With these two reductions to the budget, \$1,249,743 in expenditures, and \$225,000 in revenues, the total amount recommended for a reduction in the budget and in the amount to be raised by taxation is \$1,024,743. Commissioner Maglaras offered to answer any questions from the public during the public hearing.

7. Open Public Hearing for Comments and Questions on Proposed Reduction in 2008 Taxes: Chairman Rollo opened the hearing for public discussion.

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MINUTES OF PUBLIC HEARING AND MEETING OF AUGUST 20, 2008

8. Call for Questions or Comments: Chairman Rollo asked if any members of the public had questions regarding the recommended reduction in County taxes. There being none, Chairman Rollo asked two more times if there were any questions from the public.
9. Close Public Hearing: There being no questions or comments from the public, Chairman Rollo declared the Public Hearing closed at 7:10 p.m.
10. Open Delegation Meeting: Chairman Rollo opened the Delegation meeting.
11. Call Meeting to Order: The Chair called the meeting to order.
12. Approve Minutes of Delegation Meeting of May 27, 2008: Chairman Rollo noted that the first order of business was to approve the minutes of the Delegation meeting of May 27, 2008. Representative Goodwin motioned to approve the minutes of the May 27, 2008 meeting as written. The motion was seconded by Representative Berube and approved unanimously on a voice vote.
13. Motion to Approve Reduction of \$1,024,743 in 2008 Amount to be Raised by Taxes: Chairman Rollo asked for a motion to approve reducing taxes. Representative Brendon Browne motioned to accept the reductions in the amounts listed in the agenda for the appropriate line items and following amounts, to reduce taxes by a total of \$1,024,743, with a new amount to be raised in taxation of \$25,395,827 for 2008. Representative Berube seconded the motion.

<u>Acct No.</u>	<u>Account Line Item</u>	<u>Budget Amount</u>	<u>Proposed Reduction</u>	<u>New Total/Balance</u>
4190.001	Human Service Director	\$51,771.00	(\$14,461)	\$37,310
4190.004	Human Services Secretaries/Clerk	\$75,546	(\$18,455)	\$57,091
4190.103	Social Security	\$14,221	(\$2,518)	\$11,703
4190.104	Dental Insurance	\$1,656	(\$310)	\$1,346
4190.106	Retirement	\$16,247	(\$2,877)	\$13,370
4190.107	Workers Compensation	\$4,668	(\$628)	\$4,040
4190.108	Unemployment Insurance	\$115	(\$22)	\$93
4190.252	Run-Off Costs	\$1,482,500	(\$1,202,417)	\$280,083
9200.451	Health, Life & Disability Insurance	\$3,269,620	(\$8,055)	\$3,261,565
Total Reduction to Expenses		\$53,183,278	\$1,249,743	\$51,933,535
4011.000	Deeds Revenue	\$1,250,000	(\$225,000)	\$1,025,000
Total Reduction to Revenues		\$26,762,708	(\$225,000)	\$26,537,708
Total Operating Expenditures		\$53,183,278	\$1,249,743	\$51,933,535
Total Revenues		\$26,762,708	(\$225,000)	\$26,537,708
•Amount to Be Raised by Taxation:		\$26,420,570	(\$1,024,743)	\$25,395,827

Representative Srnec asked how much this will reduce taxes, since there was a 15% tax increase over last year's rates. The response was that this would amount to approximately 4% of the taxes, or a total increase over last year of approximately 11%. This amount depends upon what the New Hampshire Department of Revenue Administration sets the tax apportionments at for each city and town. These apportionments are based on last year's valuations and the growth/decline.

Representative Berube noted that most of the increase in taxes was due to the increased costs/decreased reimbursement for residents at Riverside Rest Home and other nursing homes in the County. The County has a \$5 million deficit at Riverside due to the State's freezing of the Medicaid reimbursement rate. Representative Vachon stated that if we had not included the additional \$1,482,500 for Run-Off costs in the budget in March, as he had requested, we would not have had to come back to reduce taxes at this time. The Run-Off costs should have been

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MINUTES OF PUBLIC HEARING AND MEETING OF AUGUST 20, 2008

eliminated from the budget back in March; even with that elimination, the budget would have increased a considerable amount.

Commissioner Maglaras explained that what we are actually doing tonight is postponing the inevitable payment of these costs for another two years, as this is when this agreement with the State expires. The expenses have not actually been eliminated, they are still owed; but due to the hold harmless clause in the agreement, the Counties share of the payments are on hold until 2010. Right now, the costs have been transferred from the Counties to the State for payment; but they may come back to the Counties in 2010. These run-off costs have to be paid, the question is: when and by whom. Commissioner Maglaras stated that the Counties have been working with the State for a couple years to try to rectify this situation and this is where it stands right now. He noted that New Hampshire ranks sixth in the nation for lack of funding for its Medicaid programs, this is according to the Center for Medicaid – that is #6 in the State's inability to pay its providers for services.

Chairman Rollo asked if there were any further questions regarding the motion. Commissioner Maglaras noted that he continues to work with CMS and John Wallace from the State to find ways to enhance the Counties and the State's Medicaid reimbursement rates and to offset the costs of taking care of the elderly. They are looking into a program whereby the Federal government would match any nursing home deficit by 50%. Of course, all these programs depend on who is elected president in November. Chairman Rollo asked for any further questions. Representative Goodwin asked Commissioner Maglaras why the taxes for the cities and towns will not be set until about September 1st, when the budget is passed by March 31st each year. Commissioner Maglaras responded that the DRA collects information from all the cities and towns for the prior year in order to set the assessment or apportionment rates. This is a time consuming responsibility, therefore, the tax rates are not sent out until late August, early September. It also affords the Counties the opportunity to make any necessary changes, either a supplemental budget request or in this year's case, a request for a reduction. The motion was called. Chairman Rollo asked the Clerk to call the roll on the motion to reduce taxes by \$1,024,743, for a new total of \$25,395,827. The roll call on the motion was as follows:

YEAS: Berube, Billian, Brennan, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Fargo, Goodwin, Grassie, Hofemann, Hutz, Kaen, Knowles, Miller, Oppenheimer, Perry, Deanna Rollo, Michael Rollo, Schmidt, Smith, Spang, Sprague, Srnec, Wall, Warren, and Watson (28 of 29)

NAYS: Vachon (1)

The motion passed 28 to 1.

14. Other Business: Chairman Rollo asked if there was any other business to legally come before the Delegation. There being none, he asked for a motion to adjourn.
15. Adjournment: With no further discussion, Representative Hutz motioned to adjourn the meeting at 7:20 p.m. Seconded by Representative J. Brown and accepted unanimously on voice vote.

Respectfully submitted,

Anne Grassie, Clerk

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STRAFFORD COUNTY DELEGATION ORGANIZATIONAL MEETING MINUTES OF WEDNESDAY, DECEMBER 10, 2008

A Public Meeting of the Strafford County Legislation Delegation was held on Wednesday, December 10, 2008 at 7:00 p.m. in Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building. 2007-2008 Delegation Chairman Michael Rollo called the meeting to order at 7:00 p.m. Representative Watters led the Delegation in the Pledge of Allegiance, which was followed by a moment of silent meditation. Chairman Rollo asked for a motion to nominate a Temporary Clerk. Representative Brendon Browne nominated Jean Miccolo, Administrative Assistant to the Delegation to serve as Temporary Clerk. Representative Berube seconded the motion. Representative Berube motioned to close nominations for Temporary Clerk; seconded by Representative Domingo and approved on voice vote. Temporary Clerk Miccolo then read the notice of the Organizational Meeting and called the roll, which showed the following members present:

PRESENT: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (32 of 37)

EXCUSED: Kaen, Rous, and Smith (3)

ABSENT: Keans and Spang (2)

Also present were Strafford County Commissioner George Maglaras, County Administrator Ray Bower, County Attorney Tom Velardi, Register of Deeds Leo Lessard, and Jean Miccolo, Administrative Assistant, as well as members of the public.

2007-2008 Chairman Rollo asked for nominations for a Temporary Chairman. Representative Wall nominated Representative Brendon Browne to serve as Temporary Chairman; seconded by Representative Grassie. There being no other nominations for Temporary Chairman for the 2009-2010 Delegation, Representative Berube motioned that one vote be cast for Temporary Chairman; seconded and accepted unanimously. Representative Browne stepped up to serve as Temporary Chairman until a new Chairman for 2009-2010 is elected.

Temporary Chairman Browne took the chair called a recess so that the parties could caucus. He asked that the members of the public excuse themselves so the Delegation could caucus in private regarding nominations.

Temporary Chairman Browne reconvened the meeting approximately 10 minutes later, whereupon he accepted nominations for the position of Chairman. Representative Wall nominated Representative Michael Rollo to serve as Chairman; seconded by Representative Berube. Representative Wall noted that Representative Rollo has done an exceptional job as Chairman during the past two years; he understands the budget process and the Democrats are proud to nominate him to serve the Delegation for another 2 years. There being no further nominations for Chairman. Representative Berube motioned to close nominations for Chairman; seconded by Representative Schmidt and accepted.

Representative Berube motioned to cast one vote for Representative Michael Rollo to serve as Chairman; seconded by Representative Schmidt and accepted unanimously. Temporary Chairman Browne then asked the Temporary Clerk to cast one vote for Representative Michael Rollo to serve as Chairman and passed the chair over to him, with congratulations.

Chairman Rollo thanked everyone for their support and stated that he would continue to serve the Delegation to the best of his ability.

Chairman Rollo opened nominations for Vice Chairman. Representative Julie Brown nominated Representative Dale Sprague to serve as Vice Chairman; seconded by Representative Brennan. There being no further nominations, Representative Berube motioned to close nominations and that the Clerk cast one vote for Representative Sprague as Vice Chairman; the motion was seconded by Representative Brennan and accepted unanimously by voice vote. Chairman Rollo asked the Temporary Clerk to cast one ballot for Representative Sprague to serve as Vice Chairman of the 2009-2010 Delegation. Vice Chairman Sprague was invited to join the Chairman at the front table. Vice Chairman Sprague thanked the Delegation for their support and confidence in him.

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Chairman Rollo stated that he would accept nominations for Clerk of the Delegation. Representative Jennifer Brown nominated Representative Grassie to serve as Clerk for the 2009-2010 biennium. Representative Hubbard seconded the motion. With no further nominations, Representative Schmidt motioned to close nominations for Clerk; seconded by Representative Wall and accepted unanimously. Representative Horrigan motioned that the Clerk cast one vote for Representative Grassie as Clerk; seconded by Representative Hubbard and accepted unanimously. Chairman Rollo requested the Temporary Clerk to cast one vote for Representative Grassie to serve as Clerk for the 2009-2010 term and declared Ann Grassie as Clerk of the Delegation for the 2009-2010 term.

Representative Schmidt motioned to allow the Chairman, Vice Chairman and Clerk of the Delegation to serve as voting members of the Executive Committee; seconded by Representative Lewis and accepted unanimously on voice vote.

Representative Wall motioned to allow the County Commissioners to pay those County expenditures statutorily required to be paid until the Delegation approves the 2009 budget; seconded by Representative Schmidt and accepted unanimously by roll call vote, as follows:

YEAS: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (31 of 37)

NAYS: None

Chairman Rollo called a brief recess to allow the representatives from the Cities of Dover, Somersworth, and Rochester, and the representatives for the ten (10) towns to caucus to choose representatives to be nominated from the Delegation to serve on the Executive Committee. Chairman Rollo stated that historically, the breakdown of the 15 members of the Executive Committee is as follows: Chairman, Vice Chairman, and Clerk: 3; Dover: 3 Representatives; Somersworth: 2 Representatives; Rochester: 3 Representatives; Towns of Barrington, Durham, Farmington, Lee, Madbury, Middleton, Milton, New Durham, Rollinsford, and Strafford: 4 Representatives. Vice Chairman Sprague noted that there were only two representatives from Somersworth, himself and Representative Berube, since Rollinsford and Somersworth now share a seat in the House. He suggested that Rollinsford and Somersworth be joined in order to have a fair balance of representation on the Executive Committee, instead of having Rollinsford be part of the 4 representatives chosen from the towns. Representative Schmidt motioned to allow the town of Rollinsford and the City of Somersworth to caucus for their two representatives. The motion was seconded by Representative Julie Brown. Representative Berube asked for a roll call on the motion. The motion to merge Rollinsford and Somersworth for two seats on the Executive Committee was called and had the following results:

YEAS: Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (30 of 31)

NAYS: Berube (1)

Chairman Rollo then allowed a recess to determine members of the Executive Committee. The Delegation broke up into groups from Dover, Somersworth/Rollinsford, Rochester, and the towns (with the exception of Rollinsford). After the recess, Chairman Rollo reconvened the meeting to receive nominations for the Executive Committee.

Chairman Rollo asked the spokespersons for the Cities and Towns to present their nominations for the Executive Committee. Representatives Twombly, Vachon, Sprague and Schmidt read the nominations for the Executive Committee, which were as follows, respectively:

Rochester: Representatives Brennan, Julie Brown, and Hubbard (3)

Towns of Barrington, Durham, Farmington, Lee, Madbury, Middleton, Milton, New Durham, and Strafford: Representatives Larry Brown, Cyr, Price and Wall (4)

Somersworth/Rollinsford: Representatives Berube and D. Rollo (2)

Dover: Representatives B. Browne, Hutz, and Schmidt (3)

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MINUTES OF WEDNESDAY, DECEMBER 10, 2008

It was noted that with the inclusive positions of Chairman, Vice Chairman, and Clerk, this would total fifteen (15) representatives on the Executive Committee.

After reviewing the names of the nominees presented for each city and the towns to the Executive Committee, Representative Schmidt motioned to accept the nominations as presented, seconded by Representative Twombly. The motion was accepted unanimously by roll call as follows:

YEAS: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (31 of 31)

NAYS: None.

Chairman Rollo then introduced Commissioner Maglaras and asked that he speak to the Delegation on behalf of the Commissioners. Commissioner Maglaras introduced himself and noted that Commissioners Ron Chagnon and Paul Dumont were unable to attend this evening's meeting. He also introduced Commissioner-elect and former Delegation member, Robert Watson and welcomed him. The County officials' swearing in ceremony will be held Wednesday, January 7, 2009. Commissioner Maglaras announced that Pamela Arnold will continue to serve as County Treasurer, Thomas Velardi, was elected as County Attorney, Wayne Estes was re-elected Sheriff, Leo Lessard as Register of Deeds, and Kim Quint Wood as Register of Probate. Commissioner Maglaras also introduced County Administrator Ray Bower and Administrative Assistant Jean Miccolo to the Delegation. He welcomed the new and returning members of the Delegation and updated them on upcoming meetings and important events taking place at the County in the coming year.

Commissioner Maglaras noted that recent events in Concord, with cuts to the Department of Health and Human Services Department, will have a tremendous impact on the County's budget, approximately a \$600,000 reduction in revenues from Medicaid.

He also noted that the County has been working with COAST FansTrans transportation to set up a route to the County Complex as this service has been needed for a long time. Currently, we are working to partner with other area businesses to help finance this venture so that very limited County funds will be necessary. No County appropriations have been made for this venture. The route to the County comes from Dover, with links to Rochester, Somersworth, and Farmington. Representative Schmidt noted that currently the funding for the FasTrans program is 80% Federally funded.

Chairman Rollo reminded everyone that we are all in this together and regardless of political parties, the Delegation traditionally works in a non-partisan manner to review and approve the County budget; as State Representatives, we have been elected by our constituents as the best candidates to ensure their needs are met, both at the State and the County level.

Chairman Rollo noted that together with the Commissioners, he will be scheduling an Orientation for interested Delegation members to become more familiar with the operations of the County in early January. Notices will be sent shortly for this Orientation and other important meetings on the County budget. The Commissioners Proposed Budget will be delivered by January 15, 2009, as required by statute and a Public Hearing on the Budget will be scheduled shortly for the end of January, beginning of February, but no later than 20 days after the publication of the Proposed Budget. Chairman Rollo also advised that six (6) subcommittees will be set up to review the appropriate sections of the County budget. Paperwork regarding this will be sent out shortly as well. During the month of February, subcommittee meetings will take place to review different portions of the Budget. The Executive Committee will meet in early March to hear the Subcommittee recommendations and make its recommendations on the County Budget. The full Delegation will meet in mid- to late March to approve the final Budget. The Delegation must vote on the budget by April 1st, or the Commissioners' Proposed budget goes into effect. Commissioner Maglaras stated that on behalf of himself and the other Commissioners, he was looking forward to working with the new Delegation and invited anyone with questions or concerns to contact any member of the Board, or the County Administrator, Ray Bower.

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Chairman Rollo also requested that members return the information sheets previously sent with their names, addresses, phone numbers, and mileage as soon as possible in order to be reimbursed for this evenings meeting, as well as future meetings. Reimbursement is made at \$25 per meeting, plus mileage.

Chairman Rollo then asked if anyone had any other business to bring before the Delegation. There being none, he called for a motion to adjourn. Representative Berube motioned to adjourn the meeting at 7:55 p.m. Seconded by Representative Brennan and accepted unanimously on voice vote.

Respectfully submitted,

Anne Grassie, Clerk

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DIRECTORY

William A. Grimes Strafford County Justice & Administration Building

259 County Farm Road
Dover, New Hampshire 03820

Commissioners Office, PO Box 799	742-1458
Community Corrections, Unit #2	749-0832
County Attorney, PO Box 799	749-2808
County Attorney's Child Advocacy Center, PO Box 799.....	516-8100
Court Jester Café, PO Box 799	516-7196
Domestic Violence Unit, PO Box 799	742-2706
Drug Court, Unit #1	516-7192
Family/Child Intervention Program, PO Box 799.....	742-8078
Finance & Personnel Office, PO Box 799	742-1458
New Hampshire Department of Corrections, Unit #6	742-6621
Registry of Deeds, PO Box 799	742-1741
Registry of Probate, PO Box 799.....	742-2550
Strafford Academy Program, Unit #1	516-7191
Superior Court, Criminal Division, PO Box 799	742-3065
Family Court, PO Box 799	742-5341

Strafford County Sheriff's Office & Dispatch Center

PO Box 1218, 259 County Farm Road
Dover, New Hampshire 03820

742-4960

Strafford County House of Corrections/Jail

266 County Farm Road, Dover, New Hampshire 03820

742-3310

Strafford County Jail Industries Program

266 County Farm Road, Dover, New Hampshire 03820

749-3289

Strafford County Riverside Rest Home

276 County Farm Road, Dover, New Hampshire 03820

742-1348

Community Action Program, 270 County Farm Road, Dover, NH...749-1334

Soil Conservation District, Unit #3, Rear Trailer

749-3037

Strafford County Cooperative Extension, 268 County Farm Rd

749-4445

Southeastern NH Services, 272 County Farm Road, Dover, NH.....

749-3981

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STRAFFORD COUNTY CITIES AND TOWNS

Barrington Town Office, 41 Province Lane, Barrington, NH 03825
Phone.....664-9007Website www.barrington.nh.gov

Dover City Hall, 288 Central Avenue, Dover, NH 03820
Phone.....516-6000Websitewww.ci.dover.nh.us

Durham Town Office, 15 Newmarket Road, Durham, NH 03824
Phone.....868-5571Websitewww.ci.durham.nh.us

Farmington Town Office, 356 Main Street, Farmington, NH 03835
Phone.....755-2208E-mailtownfarm@worldpath.net

Lee Town Office, Seven Mast Road, Lee, NH 03824
Phone.....659-5414Website www.leenh.org

Madbury Town Office, 13 Town Hall Road, Madbury, NH 03820
Phone.....742-5131Websitewww.townofmadbury.com

Middleton Town Office, 182 Kings Highway, Middleton, NH 03887
Phone.....473-2261Website www.middletonnh.org

Milton Town Office, Main Street, Box 310, Milton, NH 03851
Phone.....652-4501Website www.miltonnh-us.com

New Durham Town Office, PO Box 207, New Durham, NH 03855
Phone.....859-2091Website www.worldpath.net/~ndurham

Rochester City Hall, 31 Wakefield Street, Rochester, NH 03867
Phone.....332-1167Website www.rochesternh.net

Rollinsford Town Office, PO Box 309, Rollinsford, NH 03869
Phone.....742-2510

Somersworth City Hall, One Government Way, Somersworth, NH 03878
Phone.....692-4262Websitewww.somersworth.com

Strafford Town Office, Box 23, Ctr. Strafford, NH 03815
Phone.....664-2192

*STRAFFORD COUNTY
2008 ANNUAL REPORT*



of the Commissioners, Treasurer,
Other County Officers and the
Strafford County Delegation
**For the Year Ending
December 31, 2008**

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*of the Commissioners, Treasurer,
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BARRINGTON
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON
NEW DURHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD

**For the Year Ending
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